

Idaho BioSense Platform: Terms of Use
September 1, 2016

1. Authorized users must agree to the “BioSense Platform Code of Conduct” posted at PublicHealthMU.dhw.idaho.gov.
2. Authorized users must agree to the “Idaho BioSense Platform Password and Password Security Guidelines” posted at PublicHealthMU.dhw.idaho.gov, or implement a higher level of security.
3. Authorized users must protect the identity of individuals.
 - a. No presentation or publication shall contain information which could identify an individual.
 - b. Combinations of age, sex, geographic area, and syndrome might be identifiable in a relatively homogenous area; therefore, all data should be treated as potentially identifiable prior to review and potential suppression of small cell data.
 - c. Presentation or publication of data or data analyses will follow guidelines for the avoidance of unintentional disclosures in the current version of “NCHS Staff Manual on Confidentiality” by the National Center for Health Statistics [available at <https://www.cdc.gov/nchs/data/misc/staffmanual2004.pdf>].
4. Authorized users must protect the proprietary information about Hospital data sources.
 - a. No public communication, presentation, or publication shall contain information which could identify an individual Hospital’s emergency department (ED) visit volume and nature of visit without approval from person authorized by Hospital to give such approval.
 - b. For aggregate data and representations of data to be used in public communications, presentations or publications, the number of hospitals within a bed capacity range as shown below that are contributing data from the geographic area referenced must be zero or ≥ 2 .

Bed Capacity	Estimated No. of Hospitals
≤ 100	28
101–250	5
≥ 251	4

5. Authorized users must not download line-level Idaho data from the BioSense Platform.
6. Authorized users must follow established interjurisdictional processes for conducting public health investigations. Local Public Health Districts are responsible for contacting Idaho hospitals in their jurisdiction if case information from medical records is required for public health investigation.
7. Use of Idaho syndromic surveillance data contributed by Idaho hospitals to the BioSense platform is restricted to public health purposes by the data use agreement established between IDHW and Idaho hospitals [see template posted at PublicHealthMU.dhw.idaho.gov]. Use of data for other purposes is not allowed.

8. Authorized users must notify IDHW BioSense Platform Administrators (208-334-5939, epimail@dhw.idaho.gov) immediately upon removal of syndromic surveillance from their duties or upon departure from the public health agency in which they were employed when receiving access to the Idaho BioSense Platform.
9. Authorized users must notify IDHW BioSense Platform Administrators immediately upon discovery of a data breach or disclosure of Idaho BioSense data that is not in accordance with this agreement.
10. Authorized users in violation of the Idaho BioSense Terms of Use may have their Idaho BioSense platform privileges modified or their user authorization revoked.