Accounting for a Dose of Vaccine Administered to a Patient Who Has Opted-out of IRIS

Providers are responsible to account for all doses of vaccine supplied by the Idaho Immunization Program (IIP). Accountability is completed in Idaho’s Immunization Reminder Information System (IRIS). In addition, each dose of IIP-supplied vaccine must be entered into IRIS within 28 days of administration (see the Provider Agreement); however, not all patients choose to participate in IRIS.

IRIS is a voluntary opt-out registry, meaning healthcare providers can enter protected health information into the registry without written consent, until the patient or the patient’s parent or legal guardian would like to opt-out of IRIS. If the patient or patient’s parent or legal guardian would like to opt-out of IRIS, then the patient or the patient’s parent or legal guardian must contact the IIP at (208) 334-5931 or iip@dhw.idaho.gov.

If a patient who has opted-out of IRIS receives a dose of IIP-supplied vaccine, then the “anonymous” dose administered still needs to be accounted for in IRIS. The process for entering an anonymous dose of administered vaccine is outlined below.

1) Log into IRIS. On the left-hand side in the Inventory section, click manage inventory.

2) The Manage Inventory screen will display. Click the Public Inventory button.

3) The Manage Inventory – Funding Source Public screen will display. Select the vaccine administered to the patient by clicking the box in front of the Trade Name and corresponding lot number physically administered to the patient.
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4) Click the **Modify Quantity** button.

5) The **Manage Inventory-Modify Quantity** screen will display.

   1. Enter the number of doses administered, to a patient who has opted-out of IRIS participation, in the **Number of Doses** field.

   2. Enter the date, or use the calendar tool to select the date, the dose was administered in the **Transaction Date** field.

   3. Click the **Save** button.
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The dose of IIP-supplied vaccine administered to a patient who chose to not participate in IRIS (opted-out) has now been accounted for in your organization’s Public inventory. When a Show Transactions or Doses Administered report is run, the dose will appear as OptOut or Anonymous, as shown in the examples below.

From the Show Transactions report (.pdf format):

<table>
<thead>
<tr>
<th>Organization Name</th>
<th>Transaction</th>
<th>Lot</th>
<th>Trade Name</th>
<th>Type</th>
<th>Qty</th>
<th>Patient Name</th>
<th>DOB</th>
</tr>
</thead>
<tbody>
<tr>
<td>003 - WESTERN</td>
<td>08/10/2017</td>
<td>C3941AA</td>
<td>Adacel</td>
<td>OptOut</td>
<td>-1.0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

From the Doses Administered report:

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Trade Name</th>
<th>Funding Type</th>
<th>&lt;1yr</th>
<th>1yr</th>
<th>2yr</th>
<th>3-5yrs</th>
<th>6yrs</th>
<th>7-10yrs</th>
<th>11-12yrs</th>
<th>13-18yrs</th>
<th>19-24yrs</th>
<th>25-44yrs</th>
<th>45-64yrs</th>
<th>65+ yrs</th>
<th>Doses Given to Anonymous Patients</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pertussis (Tdap)</td>
<td>Adacel</td>
<td>PUB</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Note: All providers who administer IIP-supplied vaccines are required by Idaho Code, Title 39 Chapter 48 Section 04 ([http://legislature.idaho.gov/idstat/Title39/T39CH485ECT39-4804.htm](http://legislature.idaho.gov/idstat/Title39/T39CH485ECT39-4804.htm)), to notify patients or a patient’s parent or legal guardian that participation in IRIS is voluntary and dose administered information will be entered into IRIS unless the patient has opted out of participation through the Idaho Immunization Program.