

Accounting for a Dose of Vaccine Administered to a Patient Who Has Opted-out of IRIS

Providers are responsible to account for all doses of vaccine supplied by the Idaho Immunization Program (IIP). Accountability is completed in Idaho's Immunization Reminder Information System (IRIS). In addition, each dose of IIP-supplied vaccine must be entered into IRIS within 28 days of administration (see the [Provider Agreement](#)); however, not all patients choose to participate in IRIS.

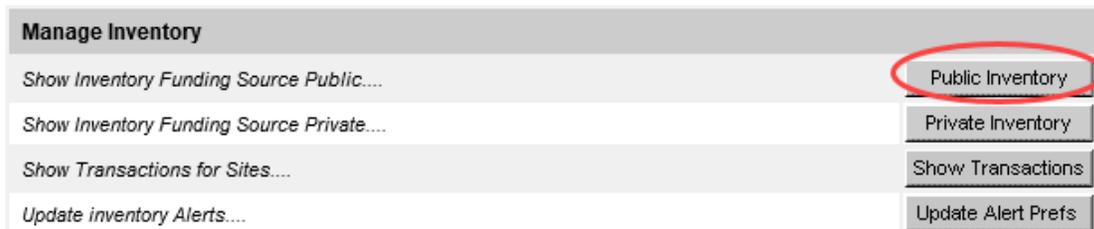
IRIS is a voluntary opt-out registry, meaning healthcare providers can enter protected health information into the registry without written consent, until the patient or the patient's parent or legal guardian would like to opt-out of IRIS. If the patient or patient's parent or legal guardian would like to opt-out of IRIS, then the patient or the patient's parent or legal guardian must contact the IIP at (208) 334-5931 or iip@dhw.idaho.gov.

If a patient who has opted-out of IRIS receives a dose of IIP-supplied vaccine, then the "anonymous" dose administered still needs to be accounted for in IRIS. The process for entering an anonymous dose of administered vaccine is outlined below.

1) Log into IRIS. On the left-hand side in the **Inventory** section, click *manage inventory*.



2) The **Manage Inventory** screen will display. Click the *Public Inventory* button.



3) The **Manage Inventory – Funding Source Public** screen will display. Select the vaccine administered to the patient by clicking the box in front of the Trade Name and corresponding lot number physically administered to the patient.

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Manage Inventory - Funding Source Public

Providers are not able to manually modify quantities with a Funding Source Public. If manual changes need to be made to your organization's public vaccine inventory, then please contact the Idaho Immunization Program at (208) 334-5931 or IP@dhw.idaho.gov to work with vaccine management staff.

Record Anonymous Doses (vaccine administered to a patient who has opted-out of IRIS)...
(select lots from the table below) Modify Quantity

Go to the Manage Wastage and Returns screen... Manage Wastage and Returns

Show Transactions for Sites... Show Transactions

Return to the Manage Inventory Screen... Cancel

Site: 003 - WESTERN RUSSET FAMILY CARE CLINIC Show Active Inactive Non-Expired Expired

Select	Trade Name	NDC	Description	Lot Number	Quantity On Hand	Active	Funding Source	Exp Date
<input checked="" type="checkbox"/>	Adacel	49281-0400-10	ADACEL; SDV; 10-PACK	C3941AA	7	Y	Public	01/18/2019
<input type="checkbox"/>	Gardasil 9	00006-4119-03	HPV9 Gardasil 9; SDV; 10-PACK	G97531	8	Y	Public	12/01/2018
<input type="checkbox"/>	Infanrix	58160-0810-11	INFANRIX; SDV; 10-PACK	INF153489	10	Y	Public	09/01/2018

4) Click the *Modify Quantity* button.

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Record Anonymous Doses (vaccine administered to a patient who has opted-out of IRIS)... **Modify Quantity**
(select lots from the table below)

Go to the Manage Wastage and Returns screen... Manage Wastage and Returns

Show Transactions for Sites... Show Transactions

Return to the Manage Inventory Screen... Cancel

Site: 003 - WESTERN RUSSET FAMILY CARE CLINIC Show Active Inactive Non-Expired Expired

Select	Trade Name	NDC	Description	Lot Number	Quantity On Hand	Active	Funding Source	Exp Date
<input checked="" type="checkbox"/>	Adacel	49281-0400-10	ADACEL; SDV; 10-PACK	C3941AA	7	Y	Public	01/18/2019
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5) The **Manage Inventory-Modify Quantity Funding Source Public** screen will display.

1. Enter the number of doses administered, to a patient who has opted-out of IRIS participation, in the Number of Doses field.
2. Enter the date, or use the calendar tool to select the date, the dose was administered in the Transaction Date field.
3. Click the *Save* button.

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Manage Inventory - Modify Quantity Funding Source Public

Save Changes to Quantity On Hand for Selected Sites... **3** Save

Return to the Previous Screen... Cancel

Modify Quantity On Hand for Selected Site(s)						
Trade Name	NDC	Description	Lot Number	Quantity On Hand	Reason	Detail
Adacel	49281-0400-10	ADACEL; SDV; 10-PACK	C3941AA	7	Anonymous Dose	
Action	Number of Doses	Transaction Date	Explanation			
Subtract	1 1	08/10/2017 08/10/2017	Dose of vaccine administered to a patient who has opted out of IRIS through the Idaho Immunization Program.			

The dose of IIP-supplied vaccine administered to a patient who chose to not participate in IRIS (opted-out) has now been accounted for in your organization's Public inventory. When a Show Transactions or Doses Administered report is run, the dose will appear as OptOut or Anonymous, as shown in the examples below.

From the Show Transactions report (.pdf format):

Organization Name	Transaction	Lot \ Trade Name	Type	Qty	Patient Name	DOB
003 - WESTERN	08/10/2017	C3941AA \ Adacel	OptOut	-1.0		

From the Doses Administered report:

Group Name	Trade Name	Funding Type	Doses												Total		
			<1 yr	1 yr	2 yrs	3-5 yrs	6 yrs	7-10 yrs	11-12 yrs	13-18 yrs	19-24 yrs	25-44 yrs	45-64 yrs	65+ yrs		Given to Anonymous Patients	
Pertussis (Tdap)-	Adacel	PUB	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0

Note: All providers who administer IIP-supplied vaccines are required by Idaho Code, Title 39 Chapter 48 Section 04 (<http://legislature.idaho.gov/idstat/Title39/T39CH48SECT39-4804.htm>), to notify patients or a patient's parent or legal guardian that participation in IRIS is voluntary and dose administered information will be entered into IRIS unless the patient has opted out of participation through the Idaho Immunization Program.