



# IDAHO IMMUNIZATION PROGRAM



## Online Temperature Incident and Vaccine Replacement Reporting

June 2018

*Important information for health care providers enrolled in the Idaho Immunization Program (IIP)*

Beginning July 1, 2018, all out of range vaccine storage temperatures, alarms, and vaccine replacement doses will be reported online through Idaho's [Immunization Reminder Information System \(IRIS\)](#), on the *related links* tab; users must be logged in to their organization to access resources in the *related links* tab. The Temperature Incident Report and the Vaccine Replenishment Report will no longer be accepted after June 30, 2018.

### **Online Vaccine Temperature Incident and Alarm Reporting**

Providers enrolled with the IIP are required to store vaccines at the appropriate temperatures. The temperature range for refrigerated vaccines is 2° to 8° C (36° to 46° F). Frozen vaccines must be kept between -50° to -15° C (-58° to +5° F).

Providers must record the refrigerator and freezer minimum and maximum (min/max) temperatures at the start of each clinic day since the last clinic day min/max temperatures were reset. Checking temperatures at the start of each clinic day will help identify out of range temperatures and minimize the administration of non-viable vaccine that was exposed to inappropriate temperatures. Each time out of range temperatures are discovered, immediate corrective action must be taken.

Providers must notify the IIP each time temperatures are outside of the appropriate range by submitting an online [Vaccine Temperature Incident or Alarm Report](#). Providers that notify the IIP of out of range temperatures and alarms by email or phone will be instructed to submit the incident using the online [Vaccine Temperature Incident or Alarm Report](#).

After the report is submitted, providers will receive a confirmation email that may include additional guidance. IIP staff will review the report to determine the full scope of the incident, and may send a follow-up email with further guidance. The process for reporting out of range temperatures or an alarm to the IIP is outlined in the [Reporting Temperature Incidents or Alarms](#) guidance posted on the *Healthcare Providers, Provider Resources and Forms* page of the IIP's website at [www.immunizeidaho.com](http://www.immunizeidaho.com).

### **Online Vaccine Replacement Form**

Borrowing a vaccine supplied by the IIP to administer to a patient who is not eligible for the vaccine is not allowed. If providers plan to vaccinate patients who are not eligible for the vaccines supplied by the IIP, then they are expected to maintain adequate stock of privately purchased vaccines for those patients.

On rare occasions, a provider's private vaccine stock may be administered to a child eligible for the vaccine supplied by the IIP or a provider may inadvertently administer a vaccine supplied by the IIP to an ineligible patient. When this occurs, a dose-for-dose replacement of vaccine stock must be made; the IIP does not give nor receive financial reimbursement for the cost of the vaccine. IIP-supplied vaccines must be replaced as soon as possible. Privately purchased vaccines must be replaced within 12 months of administration. Each dose replaced must be replaced with the same vaccine type.

Providers must document all instances of vaccine borrowing and replacement by submitting an online [Vaccine Replacement Form](#). The submitted form will be processed by the IIP within two weeks of receipt. A confirmation email will be sent after the information has been adjusted in your IRIS Public Inventory.

The process for reporting replacement doses is outlined in the [Vaccine Replacement Guidelines](#) posted on the *Healthcare Providers, Provider Resources and Forms* page of the IIP's website at [www.immunizeidaho.com](http://www.immunizeidaho.com).