

PROFICIENCY TEST ASSESSMENT AND CORRECTIVE ACTION

Keep this record with your PT paperwork to help meet the regulation requiring evaluation of PT performance to identify any problems that require corrective action as required under 42 CFR 493.1407(e)(4)(iii).

Laboratory Name:	
CLIA ID:	
Specialty/Survey Module:	
Testing Event:	
Testing Personnel:	
Date Samples Tested:	

Proficiency test failure due to:

- | | |
|--|--|
| <input type="checkbox"/> Methodology Problem | <input type="checkbox"/> PT Material Problem |
| <input type="checkbox"/> Technical Issue | <input type="checkbox"/> Clerical Error |
| <input type="checkbox"/> Unexplained | <input type="checkbox"/> Other |

Assessment of PT (suggestions):

1. PT Survey report examined for discrepancies
2. Method history reviewed (QC, maintenance, lot numbers, staff competency, policies and procedure)
3. Previous PT problems
4. Manufacturer consultation
5. Re-assayed PT material
6. Linearity study of assay
7. Reference method comparison
8. Survey material problems investigated (handling, reconstitution, storage, analysis sequence, matrix effects, etc.)

Explanation of identified problem:

Corrective action put in place to prevent problem from recurring:

Documentation of staff review (signatures/dates): _____

Laboratory Director: _____ Date: _____