

**DRAFT - Idaho Council on Suicide Prevention Meeting Minutes**  
**May 10, 2019 1:00 pm – 2:30 pm**  
**Meeting location: 450 West State Street in Boise Idaho, and via Teleconference**

Council Members: Linda Hatzenbuehler, Jenilyn Griffin, Jessica Harris, Kim Kane, Senator Fred Martin, Pamela Oliason, Catherine Perusse, Mary Pierce, Neva Santos, Carmen Stanger-Barney, John Reusser

Council Support: Misty Daniels

Council Members Absent: Krissy Broncho, Tobian Gopon, Stewart Wilder, Jeff Kirkman, Matt McCarter, Matthew Olsen

Resigned Members: Hailey Cowger and Representative Caroline Nilsson Troy (Misty sent Hailey Cowger's email to Elaine Arterburn to forward to the Office of the Governor and Linda Hatzenbuehler)

Special Guests: Rebecca Sprague

Welcome and Introductions:

Linda welcomed the group and called the meeting to order at 1:04 p.m. with roll call and confirmation of name and affiliation.

Review Minutes from Previous Meeting:

Minutes were not read aloud at this meeting.

Introduction of the Center for Drug Overdose and Suicide Prevention with Division of Public Health:

Kim Kane explained the structure of the Center and that the Center manager is Denise Jensen.

Review of the Idaho Suicide Prevention Plan:

Linda Hatzenbuehler opened the floor to comments regarding the content and/or format of the plan.

Comments were all positive and constructive with a few suggestions for changes as follows:

1. Concern regarding the attached action plan addendum causing possible difficulty in future revisions and printing—suggestion to make action plan addendum a link so that it could be revised annually, making the first 40 pages of the ID Suicide Prevention Plan available hard and electronic copy.
2. Comments included that the review of the Idaho Suicide Prevention Plan would need to be at least every two years and the action plan be completed by DHW staff.
3. Request to put all goals on one page with hot links straight to the goal page.
4. Request to make the goals page a separate downloadable document.
5. Request to add an introduction letter authored by the Council Chairperson with highlights of some of the processes and inclusion of the Council's endorsement of the document.
6. Approval of "Written in collaboration by members of the ISPAC and SPP".
7. Please correct page 6 ISPAC members.

Senator Martin moved to create a link for the addendum.

Senator Martin motioned to approve the plan with all inclusions listed above completed.

Vote on motion yielded all in favor, none opposed.

**ACTION ITEM:**

- Rebecca Sprague will update all above referenced items

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- Post the plan on the ISPH and other multiple websites
- Print 50 copies with card stock cover and back of the plan with SPP as point of contact for receiving and mailing requests for copies
- Communicate with partners that plan has been approved

ISPAC Update & Priority Budget Setting Results:

Council Chairperson confirmed with all Council members that they understood completely the role of ISPAC and was open for questions. Also, due to state funding being less than what was requested for the full action plan, there will be three regional collaboratives instead of seven, and one Zero Suicide region instead of two for this next fiscal year.

ACTION ITEM-None

Council SFY2019 Budget Report, Remaining Funds Discussion & SFY2020 Budget Setting:

Kim Kane updated the Council on their SFY19 budget expenses.

ACTION ITEM-

- Kim Kane will finalize a proposed SFY20 budget that will include travel and two annual meetings (September and early April)
- To schedule another teleconference meeting before fiscal year to discuss and finalize budget for SFY20

Survivor Support Packets:

Rebecca presented on the survivor support packets. Final decision was reached about updates to the packets. These packets will be available hard copy or electronic copy and are customizable by regions adding local resources throughout the state.

ACTION ITEM-None

Membership:

Council membership is currently being tracked by the Governor's Office and SPP and the Council would like to confirm with Denise Jensen that this can continue.

Hailey Cowger's resignation letter was sent to the Governor's Office by Hailey and emailed to Misty Daniels, Linda Hatzenbuehler, and Kim Kane. Linda to forward Representative Caroline Troy-Nilsson's resignation email to Misty and Elaine Arterburn for record keeping.

The new website for the Office of the Governor does not have Council information posted.

ACTION ITEM-

- Post Council information on the Governor's Website
- SPP to get Office of the Governor's contact information to Catherine Perusse so that she can work on posting information regarding Council on that website
- Council to develop relationship with new Governor's office staff
- Catherine Perusse to work with Office of the Governor regarding membership

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Report on AAS Conference: Linda made some brief comments about the sessions that she attended at the AAS Conference in Denver. Kim noted that a follow up/debriefing meeting of attendees will be before SFY end. She will send out a Doodle Poll.

ACTION ITEM-Send out Doodle Poll for next meeting

Next Meeting and Adjourn:  
Meeting adjourned

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