



# IDAHO DEPARTMENT OF HEALTH & WELFARE

BRAD LITTLE – Governor  
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BUREAU OF VITAL RECORDS AND HEALTH STATISTICS  
DIVISION OF PUBLIC HEALTH  
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**NOTICE OF VITAL RECORDS FEES EFFECTIVE JULY 1, 2015**

The following is a list of fees for documents and services at the Idaho Bureau of Vital Records and Health Statistics:

CERTIFIED COPIES of BIRTH, STILLBIRTH, MISCARRIAGE, MARRIAGE, DIVORCE, DEATH CERTIFICATE (Per Copy):

(Add special handling fee of \$5.00 to receive the first certified photocopy of any record) \$16.00

SEARCHES FOR VITAL RECORDS (Per Event):

SEARCHES FOR BIRTH, STILLBIRTH, MISCARRIAGE, MARRIAGE, DIVORCE, DEATH \$16.00

MANUAL VERIFICATION OF VITAL RECORDS DATA FOR GOVERNMENT AGENCIES (Per Record):

(Only if exact information is supplied) \$10.00

LEGAL AMENDMENTS:

(Fees below include filing/processing only. Certified copies may be ordered for an additional per copy fee.)

- FILE A DELAYED CERTIFICATE OF ANY EVENT \$25.00
- PROCESS COURT-ORDERED NAME CHANGE \$20.00
- PROCESS ADOPTION \$20.00
- PROCESS PATERNITY ACTION \$20.00
- PROCESS COURT DETERMINATION OF PARENTAGE \$20.00
- PROCESS CORRECTION OF AN ERROR (if the event occurred less than 1 year ago) \$0.00
- PROCESS CORRECTION OF AN ERROR (if the event occurred over 1 year ago) \$20.00
- CERTIFICATE EXCHANGE (per copy, only within 60 days of a correction of an error) \$5.00

REGISTRATIONS:

- VOLUNTARY ADOPTION REGISTRY \$10.00
- PUTATIVE FATHER REGISTRY (REGISTRATION OF NOTICE OF COMMENCEMENT OF PATERNITY PROCEEDINGS) \$10.00
- REGISTRATION OF NOTICE OF CLAIM OF PARENTAL RIGHTS (Abandoned Child Registry) \$0.00
- SEARCH OF THE PUTATIVE FATHER OR ABANDONED CHILD REGISTRIES \$16.00

ADDITIONAL FEES:

If you request expedited processing of your certificate order or your request for a legal amendment, priority processing will be added upon receipt of your written request for RUSH service and the applicable priority processing fee. Please write the word RUSH in large print on the outside front of the envelope to us. This fee does not include expedited shipping. If express shipping is desired, you may express mail your request to us and include a prepaid self-addressed express envelope for return delivery. We cannot send your order C.O.D.

- PRIORITY PROCESSING / SPECIAL HANDLING - CERTIFICATE REQUESTS \$10.00 per event ordered
- PRIORITY PROCESSING - LEGAL ACTIONS \$25.00 per legal action

Rush fees paid are non-refundable and will be forfeited if we do not receive a response within 90 days to our request for additional information or documentation or both.

Make your check or money order payable to Idaho Vital Records. All Vital Records fees may be combined and paid with one check or money order. **Please check your total carefully! Overpayments of less than \$10.00 are not refunded unless requested in writing.**

If you are paying by credit card, there will be an additional \$10.50 in special handling fees. For information on this service, please visit our web site at [www.vitalrecords.dhw.idaho.gov](http://www.vitalrecords.dhw.idaho.gov).

SPECIAL HANDLING FEES

If you would like our office to forward your certificate and completed apostille application to the Idaho Secretary of State, please visit [www.vitalrecords.dhw.idaho.gov](http://www.vitalrecords.dhw.idaho.gov) or call 208-334-5980 for instructions BEFORE mailing the \$10.00 special handling fee.