

COMMUNITY CARE ADVISORY COUNCIL

October 25, 2016

Present:

- Steve Lish ((RALF IHCA Administrator), Chair
- Christine Pisani (Developmental Disabilities Council), Vice Chair
- Tamara Prisock (IDHW Director Designee)
- Trinette Middlebrook, IDHW (Council Support)
- Kathie Garrett (Mental Health Advocate)
- Mary Blacker (CFH Provider Representative)
- Angela Eandi (DisAbility Rights Idaho)
- Kris Ellis (IHCA Executive Director Appointee)
- Doug Park (RALF Resident/Family Member Representative)
- James Steed (Non-voting Member, Future RALF Resident)
- Jim Varnadoe (RALF At-Large Administrator – DHW Appointee)
- Cathy Hart (Idaho Ombudsman for the Elderly)
- Francoise Cleveland (AARP)
- Elishia Smith (RALF Resident/Family Member Representative)
- Leroy Smith (CFH Resident/Family Member Representative)
- Keith Fletcher (RALF At-large Administrator)
- Charlene Pickering (IHCA Appointee)

Teleconference or Video Conference:

- Pamela Estes (CFH Provider Representative)
- Eva Blecha (CFH Provider Representative) – Called in but was disconnected

Absent:

- Rebecca Solders (CFH Representative)
- Nicole Ellis (RALF IHCA Administrator)
- Wanda Warden (CFH Provider Representative)

Guests:

- Jamie Simpson, IDHW
- Steve Millward, IDHW
- Pam Hickman, ElderCare if Idaho
- Dora Ibarra – CFH Provider
- Maria Gonzales – CFH Provider
- Vanessa Smith
- Michael Bennett
- Erica Weber – RALF provider
- Melissa Wolfe – RALF provider

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**Motion:** Adopt the October 25, 2016 agenda.

**So Moved:** Leroy Smith

**Seconded:** Kris Ellis

**Vote:** Unanimous  
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Motion: Adopt the July 26, 2016 minutes meeting as written.

So Moved: Tamara Prisock

Seconded: Christine Pisani

Vote: Unanimous

UNFINISHED BUSINESS

Open Forum – Steve, Chair

No one expressed an addition or change to the agenda.

UNFINISHED BUSINESS

Full Membership – Steve – Introduction of Francoise Cleveland. Francoise gave a brief history and review of her experience. Also joining the Council is Nicole Ellis who was unable to attend. Welcome Francoise and Nicole!

Safety of Idahoans with Dementia – In-Patient GeroPsych Units – Pam Hickman

Pam Hickman of ElderCare of Idaho provided three handouts and gave a presentation that stimulated much discussion. The presentation was originally slated for 35 minutes but lasted an hour and 10 minutes.

The state of Idaho has only seven Behavioral Care Units and no Geriatric Psych Units.

She is a member of Idaho Alzheimer's Planning Group, Stakeholder's Meeting, Safety of Idahoans with Dementia. She also provided business cards and trifolds for ElderCare of Idaho. Her contact information is:

- Email – solutions@eldercareofidaho.com
- Phone – 208.342.3464
- Website – www.eldercareofidaho.com.

The following tool is designed to learn everything you can about each person that you care for with the premise being that knowing a person's life story helps you create a good plan of care and an inviting environment. <https://www.crisisprevention.com/Resources/Knowledge-Base/Use-This-Life-Story-Questionnaire-for-More-Person>

A meeting is scheduled on Thursday with law enforcement, The Idaho Alzheimer's Planning Group, Stakeholder's Meeting Group at BSU Health Center at 1:30 p.m.

- ACTION: Pam will email Trinette the assessment CPI tool. Distributed to Council 10/28/16.

Update on CFH Rules – Steve Millward

Steve gave an overview of proposed rules and provided a handout. The link to the changes is listed on the Administrative website <https://adminrules.idaho.gov/bulletin/2016/09.pdf>. The major change is focused on aligning the Idaho Landlord Tenants laws with the Certified Family Homes rules which currently conflict. Finalized version of the proposal will be posted.

- ACTION: Trinette will scan and email the handout to Council distribution. DONE 10/28/16
- ACTION: All – provide feedback by October 31 to Steve via cfhcc@dhw.idaho.gov

RALF/Assessment Subgroup Update – Keith

Keith gave a brief overview of the assessment areas sent by email before the Council meeting. Kris would like to separate 'mental condition' from 'cognitive'. With the suggested changes the Council has approved the checklist. *Members include: Keith, Cathy, Kathie, Christine, Tamara, Jim*

- AGENDA ITEM: Updated HART model presentation for January meeting.
- ACTION: Tamara will ask Ross to give this presentation.
- ACTION: Jamie will make edits and post tool to the external website.

CFH Checklist Subgroup Update – Wanda – Topic postponed until next meeting

CCAC Annual Report | Items to Include - All

Christine encourages a presentation of the annual report every year to the House and Senate H&W Committees. Include in the email a request to schedule the presentation.

- **ACTION:** Trinette will email the following timeline to the Council regarding deliverables for the Annual Report. DONE 10/28/16

TIMELINE:

- **November 3, 2016** – Notify Trinette of interest in providing a write-up for one of the following topics.
- **November 22, 2016** – Due date for submitting drafts and write ups for the Annual Report.
- **December 17, 2016** – Annual Report Draft will be sent for Council review.
- **December 31, 2016** – Final version is due for Annual Report.

Items to include in next report:

1. Overview of the subgroups.
2. Mental health issues and difficult behaviors.
3. CFH rule changes for 2016 legislative session.
4. Update on RALF rules and how that went.
5. Note that many of the smaller RALFs that catered to mental illness are closing. Quantify the potential reasons for closures. History of industry, closures.
6. Improvement of the Council participation.
7. Difficulty in finding qualified staff for facilities and continued training.
8. Articulate factors impacting RALFs and the “up & awake” staff requirements.

NEW ITEMS

RALF Enforcement Action– Jamie Simpson

Jamie gave a brief review of changes in RALF Enforcement Action. A discussion ensued. The notable changes and considerations:

1. Scope & severity
2. Fine vs. Consultant?
3. Mentioning potential fine if not remedied.
4. Any recommendations for ‘3-peat’ offenders please contact Jamie. Keith mentioned timeframes. Kris mentioned training. Change of administrator?

Review of Assisted Living Behavior Management Flowchart – Jamie Simpson

After Jamie’s explanation of the flowchart the feedback was positive about the tool.

2017 Schedule – Steve

The council membership reviewed the proposed schedule and voted.

Motion: Adopt the 2017 Schedule as written.

So Moved: Jim Varnadoe

Seconded: Mary Blacker

Vote: Unanimous

Open Forum – Nothing noted from the audience.

Motion to Adjourn: Cathy Hart

Seconded: Keith Fletcher

Approved: Unanimous

Adjourned 4:08 p.m.

The next meeting is scheduled for January 24, 2017.