

Family Directed Services Program Update Notification for Support Brokers

Past publications of the *FDS Program Update Notification* are stored on the FDS DHW website.



Welcome to 2018!

We will continue to distribute this newsletter on a quarterly schedule in 2018. Previous newsletters will still be stored on the FDS external website at

FamilyDirectedServices.dhw.idaho.gov

Enhancement Project Information Meetings

Please join Medicaid and the Children’s DD Program in a roundtable conversation about the Children’s DD Enhancement Project. This informal discussion will give you a chance to share and discuss ideas, ask questions, and provide feedback.

- Coeur d’Alene : April 24th 6:30-8:00pm : 1120 Ironwood Parkway
- Lewiston : April 25th 6:30-8:00pm : 2604 16th Ave.
- Sandpoint-Ponderay : April 26th 6:30-8:00pm : 207 Larkspur St.-Ponderay
- Boise : May 2nd 6:30-8:00pm : 1720 Westgate Drive Suite D
- Nampa : May 3rd 6:30-8:00pm : 823 Park Centre Way Room 173
- Idaho Falls : May 8th 6:30-8:00pm : 150 Shoup Ave 3rd Floor
- Pocatello : May 9th 6:30-8:00pm : 421 Memorial Dr. Room 120
- Twin Falls : May 10th 6:30-8:00pm : 201 4th Ave E

If you are unable to attend, your thoughts and questions are still welcome! Please visit the Enhancement Project website for information and to provide feedback.

<http://healthandwelfare.idaho.gov/Medical/DevelopmentalDisabilities/ChildrensDDServices/ChildrensDDServicesEnhancementProject/tabid/3566/Default.aspx>

FAMILY AND COMMUNITY SERVICES

Family-Directed Services Program

www.familydirected.dhw.idaho.gov

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Eligibility Letters and Monitoring Budget

Recently, we've seen an increase in Support and Spending Plans submitted before a child has received annual eligibility. It's important to verify an eligibility letter is received prior to submitting the SSP to ensure a child remains eligible for DD services and to confirm the annual budget amount.

Please also remember to assist the family to monitor their budget monthly. It is the responsibility of both the employer and the Support Broker to monitor the funds spent are accurate and do not put the family in danger of exhausting their budget earlier than intended.

Resigning as Support Broker

If you submit your resignation to a family as their support broker, no matter the reason, remember you are required to give the family at least 30 days notice and are also required to "assist the participant to identify a new support broker and provide the participant and new support broker with a written service transition plan". This requirement can be found in IDAPA 16.03.13.136.04.

Please ensure you are following this requirement and not simply providing the family with the posted Support Broker list alone.

Service Animal Payments

There has been some confusion on how a service animal trainer should receive payments. As with other ongoing payments to vendors, service animal trainers should be paid at maximum in three month increments. As the training often spans over several months, trainers should not be paid the entirety of the training in one lump sum.

Our FDS team will be working to clarify these payments on the SSP and Plan Change approvals as well as clarifying this with FEA vendors.

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