Web Alerts: Instructions for subscription to the Adult DD Care Management Webpage

Step 1. Go to the Adult DD Care Management Webpage:

http://healthandwelfare.idaho.gov/Medical/DevelopmentalDisabilities/AdultDDCareManagement/tabid/211/Default.aspx

If you do not connect to the page automatically, copy the link and paste the address on to your web browser.

Step 2. Scroll down to "Sign Up for Updates," located in the middle column, and select "Monitor this Page."

Step 3.

The following prompt will open in a new window. Copy and paste the same web address (listed in instructions above) into "Page Address." Then type in the email that you want alerts sent to in "Send alert to" box.

ChangeDetection.com
monitor a page for changes

Use this page to start monitoring a page for changes. When a page change meeting your criteria is detected you will be sent an email alert.

Enter the information below then press the *next* button.

Page Address: http://healthandwelfare.idaho.gov/Medical/DevelopmentalDisabilities/AdultDDCareManagement/tabid/
Send alert to: petersea@dhw.idaho.gov   [Next]

Got a web site? Add ChangeDetection to your web site.
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Step 4. Click on Next.

Select a name that you wish to title the page and the frequency of alerts that you desire, and click on "create."
See example below.

ChangeDetection.com
monitor a page, step 2

Choose a name for your alert and select other alert settings as you see fit. When done press the *Create* button below.

Address: http://healthandwelfare.idaho.gov/Medical/DevelopmentalDisabilities/AdultDDCareManagement/tabid/211/Default.aspx
Page Title: Adult DD Care Management
Alert Name: Adult DD Care Management
Send alert up to once per: ● day ○ week ○ month ○ RSS only

☐ only send alert if sizable change
☑ only send alert if text: ● added ○ removed
only send alert if ☐ added ☐ removed text contains these words: [   ]

☐ submit the page to public directory
page content is: ● suitable for most ○ for adults only or ○ other material unsuitable to all

[Create]

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Step 5. Confirm subscription to receive alerts.

You will automatically receive an email requesting you to confirm your subscription. Confirm your subscription by clicking on the link within the email (from robot@alert.changedetection.com.

See example below.
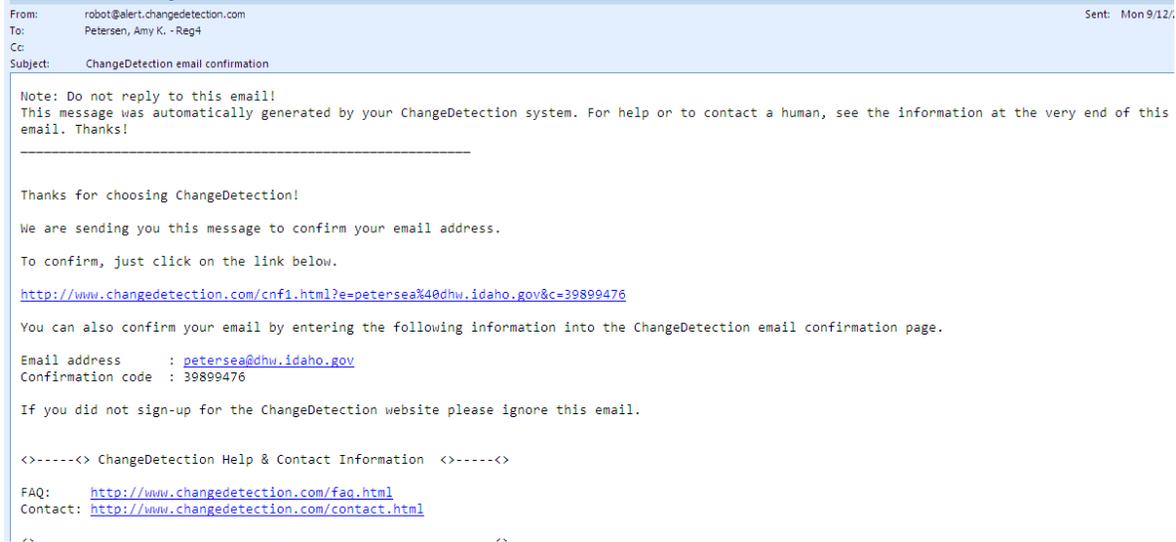
Step 6. A new window will open within your web browser.

Select a password, review terms and conditions, and submit. (The confirmation code will be pre-populated for you. If it is not already pre-populated then you will need to copy and paste it from the email – as described above.)

Completion.

You will see a confirmation page indicating that you have successfully subscribed to receive alerts.

Changes to your Change Detection subscription:

Log onto your account at https://www.changedetection.com/. You may make changes to your account here, such as email, frequency of alerts, et cetera.