



Community EMS Workgroup

Meeting Minutes:

SUBJECT:	CHEMS Workgroup April Minutes	DATE:	April 26, 2017
ATTENDEES:	Michelle Arnett, Bruce Cheeseman, Wayne Denny, Xenya Poole, Madeline Russell, Marta Tanikuni	LOCATION:	IDHW Offices – 10th Floor Conference Room A 450 W State Street, Boise ID, 83702
Teleconference:	Michelle Arnett, Juan Bonilla, Jason Creamer, Elaina Donohoe, Les Eaves, Chief Kevin Gray, Bill Holstein, Mike Mikitish, Christine Packer, Travis Spencer		
Members Absent:	Mark Babson, Dave Elwell, Pat Lara, Janet Nelson, Rod Piller, Dave Reynolds, James Rhom, Linda Rowe, Christian Surjan		
IDHW Staff	Taylor Kaserman		
STATUS:	Draft (05/03/2017)		

Agenda Topics:

Welcome, Introductions, and Meeting Overview – *Mary Sheridan, IDHW Bureau of Rural Health and Primary Care*

- ◆ Mary Sheridan welcomed everyone and took role. Madeline Russell was introduced; Madeline is the new Regional Collaborative Project Manager for Rural Health and SHIP. The minutes from the March CHEMS meeting were approved with edits to correct Bill Holstein’s county to Shoshone and clarification on the pilot program planning.

CWI BLS/ILS– *Bruce Cheeseman, IDHW Bureau of EMS*

- ◆ Bruce Cheeseman updated the workgroup on the BLS/ILS curriculum. Xenya Poole put together a lot of the work done following the workgroup discussions. The decision was made to reach out to CWI to move forward with the class and getting it set up potentially for the fall semester at CWI.
- ◆ There are still a lot of the finer details that need to be worked out but they will have a better idea on the logistics of the class after meeting with CWI.

ISU CP Certificate Program – *Bruce Cheeseman, IDHW Bureau of EMS*

- ◆ Cohort two is currently under way and will be graduating in December 2017. Efforts are beginning to recruit the required of twelve students for cohort three that starts in January of 2018.

BLS/ILS Sub Workgroup Update – *Xenya Poole, IDHW Bureau of EMS*

- ◆ Xenya Poole updated data collection workbook the webinar is being revised will be May 9th at 2pm MST it will be an instructional webinar working through the workbook and survey- meeting invite will be sent out shortly.
- ◆ Marta requested agencies to reply how they would like to administer the survey. A lot of agencies have responded but need responses from everyone please get ahold of Marta on this issue. All options of survey may be sent out to agencies to allow them to determine the best way to administer the survey for their patient population.

Project Charter – *Mary Sheridan, IDHW Bureau of Rural Health and Primary Care*

- ◆ CHEMS is a workgroup of the IHC and has a project charter which requires updates as time goes on. Updates to the charter have been made internally to present to the workgroup for approval. Marta Tanikuni went over a few of the minor changes made to the charter removing, modifying, or adding on measures and deliverables.
- ◆ The target dates of some of the measures and deliverables still need to be revisited and updated.

CHEMS Tiered Payment - *Mary Sheridan, IDHW Bureau of Rural Health and Primary Care*

- ◆ The work being done to get CMMI funding approved for the CHEMS tiered payment system is moving along. CMMI has approved funding for Bonner County and has received a budget request for Boundary County. Mary will be submitting a budget template from Canyon County to CMMI for approval this week. Once these requests are approved the CHEMS agencies will establish a letter of notation.
- ◆ The goal of the budget templates is to get as close to \$9,999.00 without going over, this funding opportunity is for a total of ten CHEMS agencies this year through January 31, 2018. Any agencies interested in submitting a request to CMMI are encouraged to reach out to Mary for a budget template.

Regional Mentorship - *Mary Sheridan, IDHW Bureau of Rural Health and Primary Care*

- ◆ In effort to support CHEMS it is important to build some leadership regionally or consider it to build capacity to support development at the community level. Looking at the future of CHEMS beyond SHIP and beyond funding. Something to think about, is there value there? Is this something that should be taken on as a group? How can CHEMS connect with the RCs that are already established- CPs helping BLS/ILS groups.

BSU CHEMS Pilot study- *Michelle Arnett, Boise State University*

- ◆ Since last month Michelle has met with Dr. Keith Davis and others in Shoshone and Gooding/Lincoln county, with Marta Tanikuni and Julie Lineberger present. Wayne Denny participated via teleconference. Dr. Davis is also interested in innovation and is working with others in the region from several different entities to support the project and are willing to allow them to try new data collection methods. There are some concerns about the limited work force in the area that is being discussed.

Next Steps/Updates – *Wayne Denny, IDHW Bureau of EMS*

- ◆ Workgroup members shared current activities they are working on:
 - Linda Rowe: If members have any questions or hear anything about the MIPs program let those with questions know that Qualis Health is there to support and help them.
 - Canyon County has started to cooperate with St. Luke's and has their first referral on Monday.
 - Juan Bonilla: There are two students from Donnelley Fire and EMS has two students in the ISU community paramedics program. Continuing to work with St. Luke's McCall and is setting up a meeting with Mark, Mary, and Xenya to meet.
 - Jason: Talking with Dr. Dunn and Family Health Centers on expansion plans, recently received approval to move forward with Regional Collaborative grant funds for the CHEMS program in the region, also are exploring formal onboarding of this process.
 - Elaina: touching base with Mark and Saint Alphonsus and the EMS Advisory Council to illustrate the efficacy of the community paramedics program and look to what programs are already working in Oregon and what programs match the terrain of Ada County.

There being no further business Chair adjourned the meeting at **11:00am**

Author	Date	Version	Summary
Taylor Kaserman	04/27/2017	V1.0D	Initial drafting and edits
		V2.0D	
		V3.0D	
Final Draft – submitted for approval		V1.0F	
Final Approved		V1.1F	