



Community EMS Workgroup

Meeting Minutes:

SUBJECT: CHEMS Workgroup May Minutes **DATE:** May 24, 2017
ATTENDEES: Bruce Cheeseman, Wayne Denny, **LOCATION:**
Christine Packer, Xenya Poole,
Mary Sheridan, Marta Tanikuni
Teleconference: Mark Babson,
Members Absent: <List Members Here>
IDHW Staff Taylor Kaserman, Madeline
Russell

STATUS: Draft (05/30/2017)

Agenda Topics:

Minutes of the April 2017, CHEMS Workgroup meeting were accepted with edits.

Opening remarks, Introductions, Agenda review, Approve minutes – *Wayne Denny, CHEMS Workgroup Chair*

- ◆ Wayne Denny welcomed everyone to the meeting and took role. Following role discussion of the CHEMS tiered payment system was added to the agenda, and the April meeting minutes were approved with edits.

Learning Collaborative – *Mary Sheridan, Bureau Chief Rural and Primary Care, IDHW*

- ◆ Mary Sheridan talked about the possibility of hosting a learning collaborative for CHEMS and EMS personnel and wanted to get feedback from the workgroup on what this training opportunity should include. If this learning collaborative is going to take place Mary wants to make sure that the educational topics and speakers are something that those attending are interested in or are curious about learning.
- ◆ If you have some ideas on the learning collaborative or the concept of the learning collaborative to share today, please do so or contact Mary with feedback. All feedback on the learning collaborative should be sent to Mary within the next month so that this can be made a valuable learning experience, and to make sure any guest speakers have an audience.
- ◆ The goal is to host this mid to late summer or early fall. An email will be sent to the entire workgroup to make sure workgroup members have a chance to respond with input. There is the potential to have Matt Zavadsky to come back to present.

Project Charter – *Marta Tanikuni, Business Analyst Bureau of EMS, IDHW*

- ◆ There have been a few revisions to the project charter since the April meeting. Marta went over what updates were made and why they were changed within the document. The updated charter was approved by the workgroup and will be taken to the IHC for final approval.

Data Collection and Reporting Webinar – *Marta Tanikuni, Business Analyst Bureau of EMS, IDHW*

- ◆ Marta and Xenya held a webinar going over the data collection and reporting process. The webinar is available on the EMS and CHEMS websites. Marta is currently working to send out data collection patient surveys and those will be sent out soon.

Education – *Bruce Cheeseman, EMS Bureau Section Manager*

- ◆ There have been meetings with CWI to go over the building and distributing of the BLS/ILS education. The instructor is an EMT advance working with Ada County, working out the cost for development and cost per student. There have been responses from 38 students who are interested in the program spanning throughout the state for the BLS/ILS training. This class and project is still in the works and is not fully developed, updates will be given to the group as they become available.
- ◆ The ISU certificate program is working on recruitment for the third cohort for the ISU program. If you know of someone within your agency or elsewhere point them towards Bruce. Bill Holstein still has one more to send through the ISU program and have four interested in the ILS/BLS students.

Training and Outreach – *Mark Babson, Ada County Paramedics*

- ◆ There are three main trainings for CHEMS agencies, those with personnel going through the current ISU cohort have requested to wait until the fall for these training to have them included as a part of their cohort training. There has not been a high demand for the external training- the CHEMS agency training is where the bulk of interest is expected.
- ◆ There have been a lot of outreach requests for in person support for stakeholder meetings in their areas. Mark is working on streamlining these requests and how to make these more sufficient and timely.

Tiered Payment – *Mary Sheridan, Bureau Chief Rural and Primary Care, IDHW*

- ◆ CMMI approved the tiered funding for Boundary and Canyon County. Mary is encouraging members to apply to help with program development costs. If anyone is interested they are encouraged to reach out to Mary for funding opportunities.

Next Steps/Updates – *Wayne Denny, IDHW Bureau of EMS*

- ◆ Members shared what current activities they are working on.
- ◆ Mike Mikitish: The current Community Paramedic class just started the summer semester.
- ◆ Rachel Porter: Currently working on establishing clinic contracts for Community Paramedic students for the fall semester, as to avoid limitations that happened last year.
- ◆ Bill Holstein: Shoshone County EMS is working through the development process getting things starting working on the ISU course.
- ◆ Travis Spencer: Canyon County EMS has started talks with St. Luke’s and hopefully will have a better update later.

Next meeting June 28th thanks for the continued interest and involvement.

There being no further business Chairman adjourned the meeting at **10:40am**

Author	Date	Version	Summary
Taylor Kaserman	5/30/2017	V1.0D	Initial drafting
		V2.0D	
		V3.0D	
Final Draft – submitted for approval		V1.0F	
Final Approved		V1.1F	