



Community Health EMS Workgroup

Meeting Minutes:

SUBJECT:	CHEMS Workgroup November Minutes	DATE:	March 22 nd , 2017
ATTENDEES:	Michelle Arnett, Mark Babson, Dan Bates, Ethan Mitlestadt, Xenya Poole, Marta Tanikuni, Mary Sheridan	LOCATION:	IDHW Offices – 3rd Floor Conference Room 3A 450 W State Street, Boise ID, 83702
Teleconference:	Jason Creamer, Melissa Dilley, Elaina Donohoe, Bill Holstein, Pat Lara, Mike Mikitish, Gina Pannell, Travis Spencer		
Members Absent:			
IDHW Staff	Taylor Kaserman		
STATUS:	Draft (03/28/2017)		

Agenda Topics:

Introductions, Agenda review, Approve minutes – *Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ Mary Sheridan welcomed everyone and had workgroup members introduce themselves in person and on the phone. A motion for approval of the February meeting minutes was passed.

CMMI Funding Opportunity Development – *Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ Mary Sheridan gave the workgroup a brief update on status of the SIM grant and the requests for funding that have been sent to CMMI. A request for CHEMS agency funding has been submitted along with a budget template and narrative from Bonner County. CMMI has 30 days to approve, deny, or request clarification on the request. Mary is looking for one or two more agencies to work with her on submitting another request.
- ◆ Cohort one CHEMS agencies should have received an email about the Telehealth application which is now available. A webinar on the application will take place March 23rd at 12:30pm. The application is due April 27th and if received agencies have until January 31st 2018 to spend the funds.

Available Trainings – *Mark Babson, Ada County Paramedics and Xenya Poole, IDHW EMS Bureau*

- ◆ Mark Babson notified the workgroup of the upcoming trainings for CHEMS agencies and paramedics. The three trainings are: Administration Training, Outreach Training, and the Agency Training. All of these trainings are roughly 8 hours in length and typically held in Boise. Previously these trainings were scheduled to be held later in the spring but are being moved to the fall to allow for them to count as clinical hours for cohort two students.

Data Collection Update – *Xenya Poole, IDHW EMS Bureau and Marta Tanikuni, IDHW EMS Bureau*

- ◆ The patient experience survey will be distributed at six months unless the patient graduates from the program sooner than that. It will be up to individual agencies to determine how the survey is distributed and returned to the EMS bureau. When surveys are returned they will be sent to Marta.

CHEMS Workgroup

March 28, 2017

Page 2

- ◆ Xenya Poole reported to the workgroup that they are moving forward with using it to collect data on a quarterly basis. Xenya requested any edits to the patient tracking tool be emailed to her while the quarterly data collected can be sent to Marta.

BLS/ILS Education – *Xenya Poole, IDHW EMS Bureau and Marta Tanikuni, IDHW EMS Bureau*

- ◆ The curriculum for the BLS/ILS education is finished; work is being done to acquire different resources for the curriculum. Currently the EMS bureau is reaching out to different schools about potential instructors and querying CHEMS agencies for any potential students.

Next Steps/Updates – *Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ Workgroup members went around and shared current activities.
 - Canyon County Paramedics: Currently is getting ready for their program to reduce hospital visits to go live in the beginning of April. Also have two employees going through cohort two.
 - Ada County Paramedics: The mental hold diversion program received a grant to expand its hours starting with field referrals. Will be meeting with Canyon County Paramedics soon to begin standardizing protocols and share forms. The post emergency doctor follow up program with Saint Alphonsus is looking at a total of 62 patients.
 - Michelle Arnett: The pilot project to test CHEMS models is underway and will either be surveying Valley or Gooding County.
 - Elaina Donohoe: Pacific Source provided some data to Michelle on the Gooding area for the pilot project.
 - Gina Pannell: District four has finalized the sub-grant related to CHEMS training for CMMI.
 - Bill Holstein: There are a couple of people from Shoshone County in cohort two, are working with the Regional Collaborative in region one on the SHIP sub-grant to develop a regional communication network.

Timeline and Next Steps – *Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ Next workgroup meeting will be April 19th at 10:00am.

There being no further Mary Sheridan adjourned the meeting at **11:00 am**

Author	Date	Version	Summary
Taylor Kaserman	03/28/2017	V1.0D	Initial draft and edits.
		V2.0D	
		V3.0D	
Final Draft – submitted for approval		V1.0F	
Final Approved		V1.1F	