



## EMS Advisory Committee

### Minutes

**Location: Hyatt Downtown Boise  
1024 W Bannock St  
Boise, ID 83702**

**Date: November 7, 2019**

**Time: 10:00 AM – 4:30 PM**

<b>PARTICIPANTS:</b>			
<b>Chris Way, Chairman</b> Administrative County EMS Director	Steve Isaacson Idaho Fire Chiefs Association	Shawn Rayne Fire Department Based Non- Transport	John Cramer, Program Manager Bureau of EMS & Preparedness
Bill Arsenault EMS Instructor	Josh Jensen Public Health District	Dr. Mark Urban American Academy of Pediatrics	Melissa Ball, TSE Supervisor Bureau of EMS & Preparedness
Mark Babson Paramedic	Mike McGrane Idaho Board of Nursing	Kirstin Weldin Idaho Transportation Department	Dave Hays, CHEMS Specialist Bureau of EMS & Preparedness
Valerie Fend-Boehm Consumer	Dr. Kari Peterson American College of Emergency Physicians, Idaho Chapter	Darby Zick Volunteer Third Service	Roberta Hoop, Admin. Asst. Bureau of EMS & Preparedness
John Haugh Emergency Medical Technician	Zachary Peterson Advanced Emergency Medical Technician	Wayne Denny, Bureau Chief Bureau of EMS & Preparedness	Matea Tipuric, Admin Asst. Bureau of EMS & Preparedness
Angie Heinzman Air Medical Service	Mark Phillips Private EMS Transport Organization	Jathan Nalls, Field Coordinator Bureau of EMS & Preparedness	
<b>ABSENT:</b>			
Denise Gill Idaho Association of Counties	Dr. Martin Mangan Idaho Medical Association		



Discussion (Key Points, Decisions, etc.)	Motions or Action Items	Responsible Person
Introductions & Approval of Minutes ( <b>Action Item</b> )	Announced Debby Carscallen, EMS Chief for Moscow Volunteer Fire Department, was recognized as Paramedic of the Year by National Association of Emergency Medical Technicians.  Bill Arsenault Moved to approve August minutes Dr. Peterson seconded Motion approved	Chairman Way
EMS Personnel & Agency Updates	Update provided.	Wayne Denny
Time Sensitive Emergencies Update	<ul style="list-style-type: none"><li>• Discussed EMS designations</li><li>• Stop the Bleed kits</li></ul>	Melissa Ball
EMS Physician Commission Update	<ul style="list-style-type: none"><li>• Legislative rules</li><li>• Scope of Practice model</li><li>• MD education requirements</li></ul>	Dr. Sandy
Investigations Update	Update provided.	Jathan Nalls
<b><i>BREAK</i></b>		
Bureau Updates	<ul style="list-style-type: none"><li>• Discussed organizational changes; new focus on Systems of Care (pre &amp; post hospital)</li><li>• Chats with the Chief</li><li>• Contracting site visits</li><li>• REPLICA update</li></ul>	Wayne Denny
Community Health EMS Update	<ul style="list-style-type: none"><li>• Lincoln County pilot program update</li><li>• Saltzer Health &amp; Canyon County pilot program – focus on congestive heart failure</li></ul>	Dave Hays
Thank You & Recognition of Service on Advisory Committee	Thanked members who terms expired.	Chairman Way



Discussion (Key Points, Decisions, etc.)	Motions or Action Items	Responsible Person
<b>WORKING LUNCH</b>		
Subcommittee Report: Education ( <b>Action Item</b> ) Subcommittee Report: Communication ( <b>Action Item</b> )	<ul style="list-style-type: none"><li>• Education and Communication subcommittees have combined</li><li>• Discussed establishing a training calendar and future surveys</li><li>• Educator's Conference<ul style="list-style-type: none"><li>✓ October 2019 event was success; attendees enjoyed speaker from National Registry of EMTs</li><li>✓ Suggested October 2020 conference be held in Idaho Falls; further discussion to occur</li></ul></li></ul>	Bill Arsenault Dr. Mangan
Subcommittee Report: Grants ( <b>Action Item</b> )	<ul style="list-style-type: none"><li>• Suggested Ambulance Safety Summit in August 2020</li><li>• Proposed new grant application in 2021</li></ul> <p>Dr. Peterson Moved to approve new grant application Mark Babson seconded Motion approved</p>	Steve Isaacson
<b>BREAK</b>		
Subcommittee Report: Data and Quality ( <b>Action Item</b> )	<ul style="list-style-type: none"><li>• Focus on how to help agencies provide good data</li><li>• Kirsten Weldin and Valerie Fend-Boehm provided group data statistics</li></ul>	Kirsten Weldin



<b>Discussion (Key Points, Decisions, etc.)</b>	<b>Motions or Action Items</b>	<b>Responsible Person</b>
Subcommittee Report: Administrative ( <b>Action Item</b> )	<ul style="list-style-type: none"><li>• Tenure recognition program</li><li>• TSE EMS designation</li><li>• Discussed developing a formalized training for EMS agency administrators. Topics may include: Budgets, Presenting to Boards, Fleet, Protocols, Rules &amp; Regulations, QI and data.</li><li>• Discussed developing an annual recognition program for various EMS levels, Educator, Medical Director and Agency</li></ul> <p>Mark Babson moved to send TSE EMS designation to Legislature for approval Darby Zick seconded Motion approved</p>	Chairman Way
Subcommittee Report: Clinical Integration ( <b>Action Item</b> )	<p>Discussed Ambulance Based Clinician (ABC) inter-facility Transfer certificate guideline</p> <ul style="list-style-type: none"><li>• Discussed prerequisites – ACLS and PALS certifications</li><li>• Recommended adding ABC toolkit to guidelines</li><li>• Suggested OM2 updates</li></ul> <p>Discussed pilot program: Ambulance Based Clinician – Just in Time Documentation and Process Trial as proposed by Air St. Luke’s, Ada County Paramedics and Canyon County Paramedics.</p> <ul style="list-style-type: none"><li>• Pilot will capture how often additional resources are used to provide patient care and circumstances; only used when other resources are exhausted</li><li>• 6-month pilot program – Dec. 1, 2019 through May 30, 2020</li><li>• Reviewed Non-EMS Personnel Patient Transport Record and Safety Checklist; checklist will be emailed</li></ul>	Mark Babson



Discussion (Key Points, Decisions, etc.)	Motions or Action Items	Responsible Person
	to Angie Wallace (Heinzman) for audit, review and tracking <ul style="list-style-type: none"><li>• Data will be presented at next EMSAC meeting and provided to the Bureau</li></ul> Discussed CHEMS in Idaho.	
Review Action Item Assignments & February 2020 Agenda Items ( <b>Action Item</b> )		Chairman Way
<b>Adjournment</b>		<b>Chairman Way</b>

*This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Committee. Time frames designated on this agenda are approximate only. The Committee will continue its business if an agenda item is resolved in less than the allotted time.*

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