# EMS Advisory Committee

## Draft Minutes

**Location:** Fairfield Inn & Suites  
Twin Falls, ID  
**Date:** May 9th, 2019  
**Time:** 9:00 AM – 5:00 PM

### Participants

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Institution</th>
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</thead>
</table>
| Chris Way, Chairman           | Dr. Martin Mangan  
Country EMS Administrator      | Idaho Medical Association                                                            |
| Bill Arsenault                | Mike McGrane  
EMS Instructor                  | Idaho Board of Nursing                                                               |
| Mark Babson                   | Dr. Kari Peterson  
Paramedic                       | American College of Emergency Physicians, ID Chapter                                 |
| Valerie Fend-Boehm            | Mark Phillips  
Consumer                        | Private EMS Ambulance Service                                                         |
| Bob Foster                    | Tim Powers  
Career Third Service            | Idaho Hospital Association                                                            |
| Denise Gill                   | Kirstin Weldin  
Idaho Association of Counties    | Idaho Transportation Department                                                       |
| John Haugh                    | Steve Silcock  
Emergency Medical Technician     | Third Service Non-Transport                                                           |
| Angie Heinzman                | Jocelyn Hills  
Air Medical                     | Burn and Reconstructive Centers of America                                            |
| Steve Isaacson                | Dr. Britani Hill  
Idaho Fire Chief’s Association  | American College of Surgeons, Committee on Trauma, ID Chapter                       |
| Dr. Mark Urban                | Josh Jensen  
Pediatric Emergency Medicine    | Public Health Districts                                                              |

### Absent

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| Steve Isaacson                | Dr. Britani Hill  
Idaho Fire Chief’s Association  | American College of Surgeons, Committee on Trauma, ID Chapter                       |
| Zachary Peterson              | Advanced Emergency Medical Technician                                                |

Wayne Denny, Bureau Chief  
Bureau of EMS & Preparedness  
Brenda Gully, Manager  
Bureau of EMS & Preparedness  
John Cramer, Manager  
Bureau of EMS & Preparedness  
Xenia Poole, EMS Supervisor  
Bureau of EMS & Preparedness  
Melissa Ball, TSE Supervisor  
Bureau of EMS & Preparedness  
Roberta Hoop, Admin. Asst.  
Bureau of EMS & Preparedness  
Jathan Nalls, Field Coordinator  
Bureau of EMS & Preparedness  
Dave Hays, CHEMS Specialist  
Bureau of EMS & Preparedness

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DRAFT
<table>
<thead>
<tr>
<th>Time Allotted</th>
<th>Discussion Topic (Key Points, Decisions, etc.)</th>
<th>Motions or Action Items</th>
<th>Responsible Person</th>
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<tbody>
<tr>
<td>9:00 – 9:10</td>
<td>Introductions &amp; Approval of Minutes *Action Item</td>
<td>Bill Arsenault moved to approve February minutes Kari Peterson seconded <em>Motion passed</em></td>
<td></td>
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<tr>
<td>9:10 – 9:20</td>
<td>EMS Personnel Update</td>
<td>Provided current statistics</td>
<td>Xenya Poole</td>
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<tr>
<td>9:20 – 9:30</td>
<td>EMS Agency Update</td>
<td>Provided current statistics</td>
<td>Xenya Poole</td>
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<tr>
<td>9:30 – 9:40</td>
<td>TSE Update</td>
<td>Provided current statistics · Discussed EMS designation survey results</td>
<td>Melissa Ball</td>
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<tr>
<td>9:40 – 9:50</td>
<td>EMS Physician Commission Update</td>
<td>· Scope of Practice finalized June 2018 · Registry is adopting final SOP · Negotiated rules discussed · 6/30/19 Medical Director education deadline</td>
<td>Dr. Curtis Sandy</td>
</tr>
<tr>
<td>9:50 – 10:00</td>
<td>Investigations</td>
<td>Provided current statistics</td>
<td>Jathan Nalls</td>
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<tr>
<td>10:00 – 10:15</td>
<td>BREAK</td>
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<tr>
<td>10:15 – 10:30</td>
<td>Subcommittee Report: Education</td>
<td>Bill Arsenault discussed upcoming Education Conference in Coeur d’ Alene · Discussed coordinating dates for future events to allow for greater attendance · Discussed sending survey for preferred training methods</td>
<td></td>
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<tr>
<td>10:30 – 10:45</td>
<td>Subcommittee Report: Communication</td>
<td>Nothing to report</td>
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<tr>
<td>10:45 – 11:00</td>
<td>Subcommittee Report: Grants</td>
<td>Provided update on grant application process · Award notifications scheduled for 6/30 · Discussed Bureau’s video on grant writing and its impact on complete applications</td>
<td>Chris Way</td>
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<tr>
<td>11:00 – 11:15</td>
<td>Subcommittee Report: Data and Quality</td>
<td>Nothing to report</td>
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<tr>
<td>11:15 – 11:30</td>
<td>Subcommittee Report: Administrative</td>
<td>· Focus on TSE designations for EMS agencies · Discussed recognition program progress · Ambulance safety standards · Prehospital calls and Critical care transports</td>
<td>Chris Way</td>
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| 11:30 – 11:45 | Subcommittee Report: Clinical Integration Action item for August meeting | • ABC transfers and curriculum  
• Interfacility protocols  
• Critical care transports  
• CHEMS protocols  
• Skills testing | Xenya Poole  
Mark Babson  
Angie Heinzman |
| 11:45 – 12:00 | Burn and Reconstructive Centers of America | Jocelyn Hills Provided presentation on new center in Idaho and services offered | |
| 12:00 – 12:15 | **LUNCH (WORKING)** | | |
| 12:15 – 12:30 | Scope of Practice *Action Item Action item August meeting | Education and Clinical Subcommittees will make recommendations for method to transition to new scope | Bill Arsenault  
Brenda Gully |
| 12:30 – 1:00 | Exam Requirement Changes *Action Item Action item for August meeting | Kari Peterson moved to have Idaho align with NREMT standards  
Mark Babson seconded  
**Motion passed** | Brenda Gully |
| 1:00 – 1:30 | Expired Licenses *Action Item Action item for August meeting | Rule opened for proposed changes  
• Meeting scheduled for 6/13/19 | Brenda Gully |
| 1:30 – 2:00 | Replica *Action Item Action item for August meeting | Rule opened for proposed changes  
• Meeting scheduled for 6/13/19 | Brenda Gully |
| 2:00 – 2:15 | Occupational Licensing Reform Act *Action Item Action item for August meeting | Administrative Subcommittee will review and make recommendations | Chris Way  
Brenda Gully |
| 2:15 – 2:45 | **BREAK** | | |
| Time Allotted | Discussion Topic  
(\textbf{Key Points, Decisions, etc.}) | Motions or Action Items | Responsible Person |
|---------------|----------------------------------------|------------------------|--------------------|
| \textbf{2:45 – 3:15} | TSE EMS Designation Requirements  
\textit{*Action Item}  
\textit{Action item for August meeting} | Bob Foster moved to adopt the TSE designation criteria  
Mark Phillips seconded  
\textit{Motion passed}  
Rule opened for proposed changes and adoption  
Meeting scheduled for 6/13/19 | Melissa Ball  
Chris Way  
Brenda Gully |
| \textbf{3:15 – 3:45} | Air Medical EMS Agency Personnel Requirements  
\textit{*Action Item}  
\textit{Action item for August meeting} | Rule opened for proposed changes  
Meeting scheduled for 6/3/19 | Brenda Gully |
| \textbf{3:45 – 4:30} | ABC Personnel Requirements  
\textit{*Action Item}  
\textit{Action item for August meeting} | \textit{Clinical Integration Subcommittee review and make recommendations to clarify rules}  
Pilot program will be proposed to EMSPC at August meeting; will include reporting mechanism, data, etc. | Mark Babson  
Angie Heinzman  
Brenda Gully |
| \textbf{4:30 – 4:45} | ABC Tool Kit  
\textit{*Action Item} | Ad hoc committee of Darby, Dawn and Dr. Ann Lima will review and submit recommendations at the August meeting | Brenda Gully  
Dr. Ann Lima |
| \textbf{4:45 – 5:00} | Review Action Items | | Chris Way |

\textit{This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Items may be addressed in a different order than appears on this agenda. Individual items may be moved from one place on the agenda to another by the Committee. Time frames designated on this agenda are approximate only. The Committee will continue its business in the event that an agenda item is resolved in less than the allotted time.}