



EMS Advisory Committee

Minutes (DRAFT)

Location: Hilton Garden Inn Boise Spectrum
 7699 West Spectrum Street
 Boise, ID 83709
 208.376.1000

Date: November 1, 2017

Time: 1000-1600

Committee Members

Chris Way, Chairman	Shirley Halsey, Emergency Medical Technician	Dr. Martin Mangan, Idaho Medical Association	Steve Silcock, Third Service Non-Transport
Bill Arsenault, EMS Instructor	Bob Hansen, Volunteer Third Service	Mike McGrane, State Board of Nursing	Vacant, Idaho American Academy of Pediatricians
Jeff Cappe, Health Districts	Robb Hickey, Career Third Service	Dr. Kari Peterson, Idaho Chapter of the American College of Emergency Physicians	Dr. Mark Urban, Pediatric Emergency Medicine
Valerie Fend-Boehm, Consumer	Dr. Britani Hill, Committee of Trauma of the Idaho Chapter of American College of Surgeons	Tim Powers, Idaho Hospital Association	Mike Weimer, Air Medical
Denise Gill, Idaho Association of Counties	Randy Howell, Fire Department Based Non-Transport	Zachary Peterson, Advanced Emergency Medical Technician	Kirstin Weldin, Idaho Transportation Department
Vacant, Private EMS Ambulance Service	Steve Isaacson, Idaho Fire Chief's Association	Edward Schauster, Paramedic	
Bureau Attendees:			
Wayne Denny, Chief	Michele Carreras	John Cramer	Kara Wells
Ashtin Glodt	Brenda Gully	Xenya Poole	McKensie Stanton
Christian Surjan	Debby Surjan		



Time Allotted	Discussion (Key Points, Decisions, etc.)	Action Required	Responsible Person
1000-1010	<p><u>Introductions & Approval of Minutes</u> Chairman Way called the meeting to order at 10:00 a.m. <i>Steve Isaacson moved to accept the June EMSAC Minutes. Mike McGrane seconded the motion. Motion passed unanimously. Ed Schauster moved to accept the August EMSAC Minutes. Steve Isaacson seconded the motion. Motion passed unanimously.</i></p>		Chris Way
1010-1025	<p><u>EMS Physician Commission Update</u> There may be scope of practice changes regarding wound care and tourniquet use. Commission is moving forward with mandatory medical director education.</p>		Dr. Curtis Sandy
1025-1035	<p><u>Bureau Personnel Update</u> Wayne Denny discussed Bureau Personnel changes and how the chain of Bureau staff works.</p>		Wayne Denny
1035-1045	<p><u>TSE Update</u> The TSE program has received 35 applications from hospitals for designations. 26 have been approved by the TSE council. 7 applications are in various stages of completion with 2 trauma level IV surveys scheduled in November. 16 hospitals currently have one or more TSE designations. TSE is looking to designate EMS agencies in the future. Stop the Bleed information was presented. There will be a TSE council meeting November 14, 2017 at Oxford Suites in Boise.</p>		Christian Surjan
1045-1055	<p><u>EMS Personnel Update</u> Brenda presented the personnel licensure numbers for lapsed license.</p>		Brenda Gully
1055-1105	<p><u>EMS Agency Update</u> Brenda presented the agency update.</p>		Brenda Gully
1105-1110	<p><u>Investigations Update</u> 7 cases are currently open. The average time of each of these cases have been open is 298 days. There are four CY2016 cases and one CY15 case still open</p>		Brenda Gully
1110-1115	<p><u>Solar Eclipse Update</u> A lot of planning and preparation was done for the solar eclipse including coordination with multiple agencies. Dispatch was able to look at traffic patterns and dispatch as needed. There were no cellular issues during the event.</p>		Chris Burgess
1115-1120	<p><i>A.M. Break</i></p>		
1120-1130	<p><u>Education Update</u> ORTI update was given. The Educator Conference in October and the upcoming Educator Conference in 2018 were discussed.</p>	Prepare survey for students on their ORTI class.	Debby Surjan



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1130-1145	<p><u>NASEMSO</u> NASEMSO update given by Wayne from the NASEMSO 2017 annual meeting in Oklahoma. Brenda Gully is now Western Region Chair of NASEMSO. Discussion on ambulance remounts now assigned to administrative subcommittee. Ambulance standards on stretchers or stretcher mounts will not be complete before next grant cycle. Ambulance standards discussion will take at least a year per Wayne. Discussion on NEMSIS transition: agreed to put on 5 year track to transition to version 3.5.</p>		Wayne Denny
1145-1200	<p><u>Subcommittee Membership</u> EMSAC has reorganized their subcommittee membership to better align with their goals. The subcommittees are as follows: Education, Communications, Grants, Data / Quality Assurance, Administrative, and Clinical Integration</p>	<p>Composition subcommittee will meet before the August meeting to discuss restructuring EMSAC seats. EMSAC meeting will align with EMSPC meetings from now on.</p>	Composition Task Force
<i>Working Lunch – Small group discussions of action items from morning session and prepare for afternoon session</i>			
1230-1245	<p><u>Goals and Objectives</u> Goals:</p> <ul style="list-style-type: none"> ▪ Communicate more effectively with the public and with each other. ▪ Expand EMS education in Idaho. ▪ Encourage community involvement in EMS educational programs. ▪ Streamline data collection in Idaho for better analyzation and utilization. ▪ Strategize how to improve retention. ▪ Implement a statewide recognition program. ▪ Analyze quality assurance. ▪ Create a mission statement. <p>Objectives: Better Communication:</p> <ul style="list-style-type: none"> ▪ Send out a newsletter after each EMSAC and post it on the following websites: EMS Bureau, Idaho Fire Chiefs Association. ▪ Improve EMSAC’s webpage. ▪ Encourage the public to communicate with EMSAC through a web service. ▪ Create a portal for EMSAC members to store documents, create calendar events, plan subcommittee meetings, etc. 		Chris Way



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	<ul style="list-style-type: none"> ▪ Collaborate with EMSPC. ▪ Visit agencies. ▪ Encourage utilization of GoToMeeting. ▪ Utilize social media (Facebook, Twitter, blogs) 		
1245-1300	<p><u>Mission Statement</u> EMSAC will provide relevant counsel and leadership to the Bureau of EMS and Preparedness regarding issues impacting the Idaho EMS System and the welfare of Idaho citizens. <i>Jeff Cappe moved to accept the EMSAC Mission Statement. Steve Isaacson seconded the motion. Motion was ammended and passed unanimously.</i></p>		Chris Way
1300-1400	<p><u>Critical Care Transport</u> Discussion on air accreditation and the make up of the crews. Went over speciality teams. Key Points:</p> <ul style="list-style-type: none"> • QA/QI Programs • Bureau Inspection Process • Critical Care Resource Map • Critical Care Decision Matrix <p>Recommendations will be sent to EMSPC. Dr. Sandy states that critical care needs to be defined in rule. every critical care transport goes through a QI process. Special designation: The Bureau will do spot checks on agency logs and critical care process and QI process. <i>Dr. Kari Peterson moved to accept the EMSAC recommendation to the Bureau to put into rule that a critical care transport be composed of two providers, one of which is critical care certified. Steve Isaacson seconded the motion. Motion was passed unanimously.</i></p>		Chris Way
1400-1415	<i>P.M. BREAK</i>		
1415-1515	<p><u>Patient Integration Agreement</u> Discussion on what needs to be outlined in a patient care integration agreement. A decision cannot be made today; further discussion is needed. Updated recommendation will be presented at EMSAC in February 2018</p>	<p>Clinical Integration Agreement- Special events during a site visit: What do you do during special events in your area? Draft a template for a patient clinical integration agreement. Speak to the agencies to know what their concerns are before drafting.</p>	Ed Schauster and Xenya Poole



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1515-1530	<p><u>Grants</u> Checks have been sent out. Non-transport QRU agencies can receive COT and power load up to \$25,000. Chubbuck Fire has asked for tactical gear. <i>Steve Isaacson moved to keep the percentages for vehicles and equipment at 50/50 for the upcoming calendar year. Bill Arsenault seconded the motion. Motion passed unanimously.</i> <i>Bill Arsenault moved to not allow non-transport units to apply for power load systems or power cots in the Fiscal Year 2019 grant. Steven Isaacson seconded the motion. Motion passed unanimously.</i></p>		Kara Wells
1530-1545	<p><u>Paperless Discussion</u> To go paperless everyone needs an IGEMS account. <i>Brittany Hill moved to have EMSAC go paperless. Ed Schauster seconded the motion. Motion passed unanimously.</i></p>		Chris Way
1545-1600	<p>Review Action Item Assignments & February 2018 Agenda items Email requests for communication subcommittee. Ed and Kenya working on the patient care integration agreement Critical care transport workgroup committee: Brenda, Action item needed before FEBRUARY MEETING</p>		
	<p><u>Upcoming Meetings</u></p> <ul style="list-style-type: none"> • February 8, 2018 – EMS Advisory Committee Meeting, Homewood Suites, Boise • February 9, 2018 – EMS Physician Commission Meeting, Homewood Suites, Boise • May 10, 2018 – EMS Advisory Committee, Annex Building, St. Anthony • May 10, 2018 – May Medical Director Roundtable, Annex Building, St. Anthony • May 11, 2018 – EMS Physician Commission Meeting, Annex Building, St. Anthony 		
1600	<p>Adjournment <i>Chairman Way moved to adjourn the meeting at 4:00 pm. Bill Arsenault seconded the motion. Motion passed unanimously.</i></p>		Chris Way