EMS Physician Commission

Minutes

Location: Hyatt Place – Boise Towne Square
925 North Milwaukee Street
Boise, ID 83704
208.375.1200

Date: November 4, 2016
Time: 0830-1600

COMMISSIONER’S
Curtis Sandy, Chair
Idaho State Board of Medicine

Eric Chun, M.D.
Idaho Fire Chiefs

Ann Lima, M.D.
Idaho Bureau of Emergency Medical Services & Preparedness

Kari Peterson, M.D.
Idaho Association of Counties

James Alter
Citizen Representative

James J. Karambay, M.D.
American College of Emergency Surgeons, Idaho Chapter

Veronica Mitchell Jones
Citizen Representative

Mark Urban, M.D.
American Academy of Pediatrics, Idaho Chapter

Ian Butler-Hall, M.D.
Idaho Medical Association

Michael L. Lemon, D.O.
American College of Surgeons, Committee on Trauma

Terry O’Connor, M.D.
Idaho Hospital Association

Bureau Attendees:
Wayne Denny
Derek Coleman

Christian Surjan

Bruce Cheeseman
John Cramer

Debby Surjan

Charles Cutler

Jenny Brown

Christopher Rogers
<table>
<thead>
<tr>
<th>Time Allotted &amp; Agenda Item</th>
<th>Discussion (Key Points, Decisions, etc.)</th>
<th>Action Required</th>
<th>Responsible Person</th>
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</thead>
<tbody>
<tr>
<td>8:30 - 8:35</td>
<td><strong>Introductions &amp; Approval of Minutes</strong></td>
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<td>Chairman Sandy</td>
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<td></td>
<td>- Welcome and Introductions</td>
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<td>- Chairman Sandy called the meeting to order at 8:30 a.m.</td>
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<td>8:35 – 8:40</td>
<td><strong>Opening Comments</strong></td>
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<td>Chairman Sandy</td>
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<td>- Motion to move into Closed Session – Idaho Code §6-7-2345(1)(b)</td>
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<td>Commissioner Mark Urban moved and Commissioner Michael Lemon seconded the motion to move into closed executive session to review confidential material involving EMS personnel in accordance with Idaho Code § 67-2345(1)(b&amp;f).</td>
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<td>Motion passed unanimously.</td>
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<td>8:40 – 9:10</td>
<td><strong>Closed to Public</strong></td>
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<td>Chairman Sandy</td>
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<td>Commissioner Ian Butler-Hall moved to come out of executive session.</td>
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<td>Commissioner Mark Urban seconded the motion.</td>
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<td></td>
<td>Motion passed unanimously.</td>
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<td>9:10 – 9:20</td>
<td><strong>Licensure Action Report</strong></td>
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<td>Chuck Cutler EMS Bureau</td>
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<td>PEER REVIEW</td>
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<td>9 cases currently open/inactive, 202 elapsed days, 6.7 average elapsed months, 3 new cases since August 12, 2016 since last EMSPC; 3 cases currently being closed, 1 CY 2015 cases still open; 26 (8 complaints) total new cases opened in CY 2016. 3 being closed, one of which is the 2015 case. Of the other, 6, 4 are investigations, 2 are other type cases. If remove the 3 pending closed cases, 163 days average elapsed, 5.5 months.</td>
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<td>Commissioner James Karambay moved to accept peer review recommendations.</td>
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<td>Eric Chun seconded the motion.</td>
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<td></td>
<td>Motion passed unanimously.</td>
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<td>9:20 – 9:30</td>
<td><strong>Approval of Minutes</strong></td>
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<td>Chairman Sandy</td>
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<td>Approval of Minutes from August 12, 2016</td>
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<td>Commissioner Mark Urban moved and Commissioner James Alter seconded the motion to accept the draft minutes as submitted.</td>
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<td>Motion passed unanimously.</td>
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<tr>
<td>Time</td>
<td>Session</td>
<td>Notes</td>
<td>Chair</td>
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<td>9:30 – 10:30</td>
<td>Medical Director Education Subcommittee</td>
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- Mandatory Medical Director Education  
- CME  
Education Budget  
There has been no fee increase. Interest in comparing fees of other specialties within the state, i.e. social workers, athletic trainers.  
- CIT phone call and discussion on decreasing their $300 fee and have possible Idaho specific data into the CIT course  
- Proceed with Medical Director Recognition letter as is, without mention of CIT.  
- CIT discussion for McCall Roundtable  
- Look offline at Medical Director Resources on the EMSPC page, possible link updates, EMS Compass, NFPA, DOT Medical Director Manual – to be done by December 31, 2016  
- Letter to Medical Directors regarding iGEMS, Listerv and Facebook.                                                                                                                                                                                                 | Sandy |
| 10:15-10:30 | Statewide Protocol Subcommittee Report |  
- Bradycardia and Sepsis  
Discussion on review and edit of the current Bradycardia protocol and the implementation of a sepsis protocol to be discussed in May at EMSPC Roundtable.  
- McCall Roundtable discussion and February EMSAC discussion for sepsis alert and criteria  
- Review and edit the Bradycardia Protocol.  
- Discussion on implementation of mandated education for protocols                                                                                                                                                                                                 | Sandy |
| 10:30-11:00 | Wildland Fire Subcommittee Report |  
- Planned Deployment  
EMS Physician Commission Standards Manual change in Planned Deployment phrase wording to: “when participating in a planned deployment or agency sanctioned standby”....  
- February discussion for minimum equipment list for the fire line  
- Build upon the critical care transport guidelines                                                                                                                                                                                                 | Sandy |
| 11:00-11:30 | Critical Care/IFT |  
- Meeting Report and Document  
- Transport Nurse Curriculum  
Motion to adopt Inter-facility Transport as Appendix E, Commissioner Mark Urban moved and Commissioner Eric Chun seconded.  
Motion passed unanimously  
EMSPC Standards Manual Update  
Motion to approve the pending Docket Number 16-0202-1601 Rules                                                                                                                                                                                                 | Sandy |
| 11:30-12:00 | Wildland Fire Subcommittee Report |  
- Planned Deployment  
EMS Physician Commission Standards Manual change in Planned Deployment phrase wording to: “when participating in a planned deployment or agency sanctioned standby”....  
- February discussion for minimum equipment list for the fire line  
- Build upon the critical care transport guidelines                                                                                                                                                                                                 | Sandy |

12:00-12:30 WORKING LUNCH – Small group discussions of action items from morning session and prepare for afternoon session.

<table>
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<tr>
<th>Time</th>
<th>Session</th>
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| 12:30-1:00 | CHEMS  
* Education and Scope of Practice*  
What is the required CHEMS baseline clinical education?  
- February CHEMS update on required baseline education  
  - Xenya Poole |
| 1:00-1:30 | EMS Compass discussion – Online  
* The need to build a statewide quality assurance program.  
  How we track using database tools.*  
- Medical Directors to review EMS Compass  
- Dr. Sandy and John Cramer to communicate with agencies that BS should be a documented procedure  
- Ann Lima and Kari Peterson to be part of QA Task force  
  - Chairman Sandy  
    - Commissioner Ann Lima  
    - Commissioner Kari Peterson |
| 1:30-1:45 | BREAK |
| 1:45-1:55 | Rules Update  
We now have a seasonal and hospital declaration. There was an air medical 1 and 2. REPLICA 7 states so far. 10 will have the activation.  
  - Bruce Cheeseman |
| 1:55-2:00 | Time Sensitive Emergencies (TSE) - Update  
TSE Applications and Designations  
Received 20 applications for designations since January 1, 2016  
Approved and designated 13 applications, (7 facilities)  
More Critical Access Hospitals applying than anticipated initially. 6-8 month process for Critical Access Hospitals to obtain designation.  
  - Christian Surjan |
| 2:00-2:25 | Idaho Gateway for EMS (IGEMS)  
* All Medical Directors on the Commission need to claim their account in IGEMS*  
- McCall Roundtable topic on use of IGEMS  
- All Commissioners claim accounts in IGEMS  
  - Chairman Sandy |
| 2:25-3:00 | NASEMSO Report  
Evidence based clinical protocols  
  - Chairman Sandy |
### Review Action Item Assignments & February 2017 Agenda Items

- CIT call and discussion regarding fees and having Idaho specific data into the CIT course
- Proceed with Medical Director Recognition letter as is without mention of CIT.
- CIT discussion for McCall Roundtable
- Look offline at Medical Director Resources on the EMSPC page, possible link updates, EMS Compass, NFPA, DOT Medical Director Manual – to be done by December 31, 2016
- Letter to Medical Directors regarding iGEMS, Listerv and Facebook.
- McCall Roundtable discussion and February EMSAC discussion for sepsis alert and criteria
- Review and edit the Bradycardia Protocol.
- Discussion on implementation of mandated education for protocols
- February discussion for minimum equipment list for the fire line
- Build upon the critical care transport guidelines
- February CHEMS update on required baseline education
- Medical Directors to review EMS Compass
- Dr. Sandy and John Cramer to communicate with agencies that BS should be a documented procedure
- Ann Lima and Kari Peterson to be part of QA Task force
- McCall Roundtable topic on use of IGEMS
- All Commissioners claim accounts in IGEMS

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<tr>
<th>Day</th>
<th>Event Details</th>
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<tr>
<td>February 09, 2017-</td>
<td>EMS Advisory Committee Meeting at Best Western</td>
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<tr>
<td>February 10, 2017-</td>
<td>Best Western Vista Inn at the Airport</td>
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<td>2645 Airport Way</td>
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<td>Boise, ID 83705</td>
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<td>208.336.8100</td>
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<td>May 11, 2017-</td>
<td>Medical Director Roundtable</td>
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<td>May 12, 2017-</td>
<td>May EMSPC Meeting in McCall. Bureau (Jenny) will contact Shore Lodge for room</td>
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| The Holiday Inn Express McCall – The Hunt Lodge | 210 North Third Street  
McCall, ID 83638  
208.634.4700 |
|---|---|
| • Dates to be determined:  
  o August 11, 2017 – EMSPC Meeting  
  o November 10, 2017 – (Veterans Day)  
Contact Nena Santos to have possible EMS interface Friday afternoon for an hour to have an EMS update. |