



Residential Care and Assisted Living Newsletter

Gold Awards—No Deficiencies

- Country Time Assisted Living — Star
- Ashley Manor Orchard — Boise

Silver Awards—Three or Fewer Non-Core Deficiencies

- Jefferson House — Boise
- Rosewind House — Garden City
- Clement House — Boise
- Country Cottage Assisted Living — Twin Falls



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Important Rules Regarding Facility Administrators

Each facility must be organized under one licensed (by the State of Idaho Board Of Residential Care Administrators) administrator who manages the day-to-day operations. Operating for more than 30 days without a licensed administrator is a core violation. A recent rule change requires each facility to notify Licensing & Certification in writing within three business days of a change in administrator. The notification can be faxed to (208) 364-1888, e-mailed to ALC@dhw.idaho.gov, or mailed to PO Box 83720 Boise, ID 83720-0036.

If a facility wants to have a licensed administrator over multiple facilities, they must request an administrator variance in writing and follow the guidelines, which can be found on our [Web site](#). The administrator requesting the variance must also sign the attestation form, which can be found on our [Web site](#).

After it is processed, the facility will receive a letter informing them that the variance is granted. If the facility does not received a letter, this may mean that the variance wasn't approved. Please follow-up with Licensing & Certification if you haven't heard if the variance was granted.

Administrator's who receive a variance to manage multiple buildings need to be aware that the variance will be revoked and each facility will be expected to comply with 16.03.215 by obtaining separate, licensed administrators, if the following situations occur:

- The administrator is no longer acting as administrator at one of the facilities or is no longer employed by the facility.
- Any of the facilities receive core issue deficiencies.
- The administrator is not performing duties required in rule or if someone other than the administrator is performing these duties.

Infection Control Reminder

If your facility has residents who require assistance with personal cares, their bathrooms should be equipped with liquid soap, paper towels, and gloves.

Caregivers and other residents living in the facility need to be protected from the spread of germs. Having gloves easily accessible to caregivers promotes their use during care assistance and also reduces transmission of bodily fluids from the residents to the caregivers.

Liquid hand soap and paper towels in residents' rooms are required, so caregivers can properly wash their hands after helping a resident with cares. If these items aren't available, the potential for transmitting germs to other caregivers and residents increases exponentially.

Infection control is vital in protecting your residents. Please ensure that gloves, liquid hand soap, and paper towels are available in residents' rooms when staff is required to help with personal cares.

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Complying with Non-core Deficiencies (Punch List Items)

As many of you are aware, there are two levels of deficiencies:

- Core deficiencies: issues related to system breakdowns, when potential for harm to residents is found, or if there has been a severe outcome.
- Non-core deficiencies (punch list items): all other deficiencies that don't rise to the level of a core issue deficiency.

It's extremely important that facilities correct all deficiencies that are found after a survey is conducted. The previous deficiencies will be reviewed during the next licensure survey to determine if the facility is in compliance with the *IDAPA 16.03.22* rules.

If, during the next survey, the facility is found to be out of compliance with the same non-core deficiencies that have been previously identified, the department may initiate enforcement of civil monetary penalties as described in *IDAPA 16.03.22.910.02* and *IDAPA 16.03.22.925*.

If the non-core deficiencies continue to be identified during future surveys, further enforcement actions may be initiated. These may include:

- Issuing a provisional license
- Limiting admissions to the facility
- Hiring a consultant who submits periodic reports to Licensing and Certification
- Imposing civil monetary penalties

Please remember to continually monitor your compliance and ensure punch list items have been corrected and you have a system in place to prevent the deficient practice from recurring.



Reminder...

Don't forget to visit www.assistedliving.dhw.idaho.gov to sign up to receive email notifications when we update our Web pages or post new information.