

Personal Assistance Oversight Committee DRAFT Minutes
Wednesday, December 14, 2016 1:00 – 3:00 (MT) 12:00 -2:00 (PT)

AGENDA ITEMS	LEAD	DECISION / ACTION ITEMS
<i>Welcome and Roll Call</i>	<i>Beth Kriete BLTC Bureau Chief</i>	<p>Action:</p> <ul style="list-style-type: none"> Committee Members Present: <i>Phone: Kevin Thorson, Jan Carpenter, Deborah Mehraban, Tracy Martin, Raul Enriquez, Brett Waters, Linda Weiss, Dorothy Biederstedt. Video: Dean Nielson. In person: Sharon Anitok, Beth Kriete, Ali Fernández, Tammy Ray, Marcie Young, Melanie Belnap, Susie Choules, Kent Knigge. Guests: Alex Scott with LINC. Absent excused: Rei Walker, Karen Raine, Dana Gover.</i> Absent unexcused: <i>Jim Vercruyssen, Tracey Motley (Thompson), Cathy McDougall, Lisa Martin</i>
<i>BLTC Program Managers and Nurse Managers</i>		<p>Action:</p> <ul style="list-style-type: none"> Bureau of Long Term Care Nurse Managers and Program Managers were in Boise for their semi-annual meeting and took that opportunity to meet the members of the PAO Committee Kent Knigge, BLTC Program Manager Region I and II, 9 years with IDHW Susie Choules, BLTC Program Manager Region III & IV, 17 years with IDHW Melanie Belnap, BLTC Program Manager Region V, VI & VII, 26 years with IDHW John Lundholm, Nurse Manager Region I Coeur d’Alene, 2 years with IDHW Lisa Deyoe, Nurse Manager Region II Lewiston, 13 years with IDHW Katie Sierra, Nurse Manager Region III Caldwell, 10 years with IDHW Marlena Hoffman, Nurse Manager Region IV Boise, 16 years with IDHW Dustin Killpack, Nurse Manager Region V Twin Falls, 3 years with IDHW Sandy McArthur, Nurse Manager Region VI Pocatello, 7 years with IDHW Michelle Finck, Nurse Manager Region VII Idaho Falls, 17 years with IDHW
OLD BUSINESS		
<i>Read, Review and Approve DRAFT Minutes from September 21, 2016 (Attachment)</i>	<i>Beth Kriete</i>	<p>Action:</p> <ul style="list-style-type: none"> Action Items from September 21, 2016 meeting will be updated later, as noted on the agenda Motion to Approve DRAFT Minutes from September 21, 2016 was made by Sharon Anitok and seconded by Dean Nielson Minutes are posted at the following link: 2016 Meeting Minutes
PLANNING		
<i>PAO Committee Composition (Attachments: Participant Nomination; Provider Nomination; and PAO Committee Membership Roster)</i>	<i>Beth Kriete</i>	<p>Action:</p> <ul style="list-style-type: none"> Participant member, Tracy Martin, from the Eastern Hub whose term expired on September 11, 2016 was nominated at the September 21, 2016 meeting, by PAO member Dean Nielson, LIFE Inc. to serve another term Beth read Tracy Martin’s nomination. Tracy introduced herself and answered questions about her interest in continuing to be a participant member of the PAO Dean Nielson made the motion to accept Tracy Martin’s nomination and Debbie Mehraban seconded the motion Tracy Martin will continue to serve as the Eastern HUB 1 Participant member, her new term will expire on December 14, 2019

		<ul style="list-style-type: none"> • Northern HUB 2 Provider member, Emeritus at Juniper Meadows representative Hope Brackett's term expired on December 1, 2016. The Committee thanked her for her service. • Northern HUB 2 Provider member nomination was received for Linda Weiss, Owner of Care Connection Home Care, LLC. Nomination for this vacancy was submitted by IDHW, Region II, Bureau of Long Term Care Program Manager, Kent Knigge • Beth read Linda Weiss's nomination. Linda introduced herself, provided a brief overview of her experience and business history and expressed desire to serve as a provider member of the PAO Committee, representing the Northern HUB • Sharon Anitok made the motion to accept Linda Weiss's nomination and Tracy Martin seconded the motion • Linda Weiss, Care Connection Home Care, LLC. will be the Northern HUB 2 Provider member, her term will expire on December 14, 2019 • The committee received a last minute nomination for Eastern HUB 3 Participant member vacancy. Dorothy Biederstedt was nominated by Dean Nielson, LIFE Inc. • Beth read Dorothy Biederstedt's nomination. Dorothy introduced herself, provided a brief overview of her interest and desire to become a PAO Committee member and answered questions from the group • Dean Nielson made the motion to accept Dorothy Biederstedt's nomination and Sharon Anitok seconded the motion • Welcome to the new committee members and thank you for your interest in serving a 3-year term • The PAO Committee continues to have 2 vacancies: (1) Participant Central HUB and (1) Personal Assistant - Statewide
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MONITORING

<p>Home and Community Based Service Update</p>	<p>Ali Fernàndez BLTC Alternative Care Coordinator</p>	<p>Action: Medicaid Legislative Rules Updates for 2017 session</p> <ul style="list-style-type: none"> • Home Health and Durable Medical Equipment (aligning with federal regulations) • Drug pricing, rebates, etc. in the Medicaid Basic Plan • Changes to Hospice Reimbursement rates (aligning with federal regulations) • Personal Needs Allowance • All rule activity is available for review in the Administrative Bulletin. It is posted each month at the following link: https://adminrules.idaho.gov/bulletin/index.html <p>Home and Community Based Service Update</p> <ul style="list-style-type: none"> • The Department finished statewide in-person trainings in late October 2016. These HCBS trainings were well received by providers and there was good attendance numbers, about 600 providers participated. • Actively working on the plans and processes to initiate on-site provider assessments and review of HCBS settings in 2017. Final decision still pending on what resources will be leveraged for this required work in 2017; Department staff, Temporary staff and/or a contractor or a combination. • BLTC is updating the Provider Quality Survey to identify and incorporate HCBS qualities for 2017 • Staff continue to work on Idaho's Statewide Transition Plan (STP) – The Department received initial approval from Centers for Medicare & Medicaid Services (CMS) with some additional follow-up and clarifying questions. The bulk of the HCBS work in 2017 will be focused on completing provider site
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Idaho Home Choice Update (Attachment)	Tammy Ray IHC Project Manager	<p>Action:</p> <ul style="list-style-type: none"> • <i>Tammy gave a brief historical Idaho Home Choice (IHC) program update for the new members</i> • <i>IHC has completed 409 transitions since October 1, 2011</i> • <i>IHC has 87 transitions for 2016 and will come close to meeting Benchmark of 97 for CY2016</i> • <i>IHC Demonstration will officially end on September 30, 2020</i> • <i>IHC Policy and BLTC Policy staff are currently working on a sustainability plan, which will move IHC services into the Aged & Disabled (A&D) Waiver and the Developmental Disabilities (DD)Waiver</i> • <i>The two (2) services that will be rolled into both the A&D and DD Waivers are 1) Transition Management (72) hours and 2) Transition Services including \$2,000.00 one-time monies to be used to transition to community living settings</i> • <i>Additional program information is available at Idaho Home Choice or contact Tammy Ray directly at Tammy.Ray@dhw.idaho.gov</i>
Medicare Medicaid Coordinated Plan (MMCP) Update	Ali Fernàndez for Chris Barrott MMCP Contract Manager / Medicaid Project Lead	<p>Action:</p> <p>Medicare Medicaid Coordinated Plan (MMCP) Update</p> <ul style="list-style-type: none"> • <i>2,485 members currently enrolled</i> • <i>The service area reduction will be effective on January 1, 2017. This reduction will apply to 194 current MMCP members in the 20 affected counties. These participants have been individually notified, their disenrollment from the MMCP has been processed in our systems and they should expect a seamless transition back onto Medicaid Fee-for-Service (FFS) as of the first of the year.</i> • <i>The MMCP Quality Strategy will be made available for public comment, coming soon. Upon release for comment, the Department will send this information out to PAO Committee members.</i>
BLTC Quality Improvement Strategy (Attachment)	Beth Kriete for Chris Barrott BLTC QA Manager	<p>Action:</p> <ul style="list-style-type: none"> • <i>Beth gave a brief overview of the Summary Report for Bureau of Long Term Care Quality Improvement Strategy – Quarter 3, 2016</i> • <i>BLTC policy staff and Chris Barrott, QA Manager have made modifications to the quality reporting process to ensure quality assurance measures, content, data collection and applications are in alignment with CMS requirements and assurances based on the approved waiver.</i> • <i>The Quality Improvement Strategy is a formal, comprehensive monitoring system operated by the State to ensure that the approved waiver meets the assurances and other requirements contained in the waiver application. Through an ongoing process of discovery, remediation and improvement, the State assures the health and welfare of participants by monitoring:</i> <ul style="list-style-type: none"> (a) <i>level of care determinations;</i> (b) <i>individual plans and services delivery;</i> (c) <i>provider qualifications;</i> (d) <i>participant health and welfare;</i> (e) <i>financial oversight and</i>

		<p><i>(f) administrative oversight of the waiver.</i></p> <p><i>The State further assures that all problems identified through its discovery processes are addressed in an appropriate and timely manner, consistent with the severity and nature of the problem.</i></p> <ul style="list-style-type: none"> • <i>BLTC Quality Improvement team developed, planned and hosted five statewide WebEx trainings in early November 2016 for Medicaid providers that deliver participant services in home or community based settings.</i> • <i>Over the course of the five training sessions, 220 Idaho Medicaid providers attended, which was a 67% increase in attendance from the last face to face regional meetings which were held in May 2016. This significant increase in provider participation has raised the bar for partnership and reaching new levels of collaboration.</i> • <i>For additional information regarding BLTC Quality Improvement Strategy, please contact Chris Barrott at Chris.Barrott@dhw.idaho.gov</i>
Assignment Update		<ul style="list-style-type: none"> • <i>Action Items requiring BLTC follow-up research and feasibility from last meeting:</i> <ul style="list-style-type: none"> ○ <i>Provide a confidential online survey to solicit issues from participants or providers who are not comfortable sharing this feedback in the group setting. There is a perception that a participant is penalized when providing a compliant or negative feedback about services and or the provider:</i> <p><i>Melanie Belnap provided a status update:</i></p> <ul style="list-style-type: none"> - <i>BLTC sent out a Confidential Statewide Provider Survey in November 2016</i> - <i>BLTC received great feedback from 80 respondents on key issues, which identified opportunities for improvement in training and processes</i> - <i>Nurse Managers are working with this information to identify the root cause of issues and developing plans to deal address those issues</i> - <i>BLTC is planning on sending out a Confidential Statewide Participant Survey, although this survey is still in the development process and there is no firm date for when it will be released in 2017 - Committee member Jan Carpenter volunteered her time and services to be a test reviewer for surveys and information prior to release.</i> ○ <i>Recruitment and information sharing idea - Create a flyer for Nurse Reviewers to share with participants during the annual redetermination assessment:</i> <p><i>Melanie Belnap provided a status update:</i></p> <ul style="list-style-type: none"> - <i>BLTC plans to work with Nurse Reviewers statewide to develop a flyer by Summer 2017</i> ○ <i>Create a “JOIN NOW” button on the website for an easy way of member recruitment:</i> <p><i>Tammy Ray provided a status update:</i></p> <ul style="list-style-type: none"> - <i>The IT request and documents have been submitted to the IDHW Webmaster and should be up and working before the next PAO meeting in March 2017</i> - <i>Marcie will send link to all members when the “JOIN NOW” button is operable</i>
ADJOURN		
		<ul style="list-style-type: none"> • <i>Sharon Anitok made a motion to adjourn and Raul Enriquez seconded the motion</i> • <i>Next Meeting will be on Wednesday, March 15, 2017</i>

2017 Meeting Dates: March 15, 2017 (Video), June 21, 2017 (Video), September 20, 2017 (Video) and December 13, 2017 (Video)
All meetings will be held on Wednesday from 1-3 PM (MT) and 12-2PM (PT)