Idaho State Planning Council on Mental Health  
April 9th, 2013  
Regions 1,2,3,4,5,6,7

**Attendance:** Linda Johann, Gary Hamilton, Teresa Wolf, Jennifer Griffis, Lisa Koltes, Kathie Garrett, Martha Ekhoff, Gina Westcott, Captain Rick Capell, Kim Jardine-Dickerson, Rick Huber, Lynne Whiting, Pat Martelle  
**Absent:** Dr. Linda Hatzenbuehler, Julie Williams, Stan Calder  
**Guests:** Ross Edmunds, Casey Moyer, Katie Morales, Terra Wright, Brenda Price

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<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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| -Welcome  
-Roll Call  
-Approval of Minutes from January 2013 | Review of the January 2013 meeting minutes. | Rick Huber made motion to approve the January 2013 meeting minutes. Lynne Whiting seconded the motion with a request to add the Children’s sub-committee minutes to the SPC minutes. |

**Transformation Legislation/SB1114aa**  
Ross Edmunds  
-Issues related to legislation  
-Next steps  

The Transformation Legislation made it through the Senate, but ‘died’ in the Health and Welfare Committee.

For the next year the State Planning Council (SPC) will remain the ‘State Planning Council on Mental Health’ instead of the proposed ‘State Planning Council for Behavioral Health’. The role of the SPC to determine the readiness criteria for the Regional Mental Health Boards, (RMHB) will be postponed until the next legislative session.

The Regional Boards and Regional Advisory Council (RAC) are interested in joining together outside the legislation.

There was a discussion of what the State Planning Council can do to prepare for the possibility of the proposed legislation being passed next legislative session. Ideas included:  
-Inviting the chairs of the RMHB and RACS to attend the August SPC meeting.  
-Dedicate a half, or full day on the agenda to discuss how the council can move forward with
integrating in the absence of legislation.
-Ross proposed the RMHB and the SPC participate in each other’s’ meetings to keep communication open.
- Have ongoing meetings, including monthly conference calls.

-The SPC has received a 6 month long Technical Assistant (TA) application, which will help in the movement to becoming a State planning council for Behavioral Health. It gives access to federal partners and colleagues, across the United States, who also uses the TA. No money is provided from the TA, only access to information.

-Pat Martelle gave an update on Medicaid.

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<tr>
<th>State Planning Council</th>
<th>Teresa Wolf went over changes in the SPC bylaws.</th>
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<td>Business</td>
<td>There was a discussion about visitors that attend SPC meetings. The SPC still wants to encourage public participation, but in order for the maximum time efficiency there needs to be rules and guidelines. Ideas included:</td>
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<td>-Allow visitors, who are not on the agenda, 5-10 minutes to speak or comment.</td>
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<td>-Require that visitors submit their comments in writing before the meeting.</td>
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<td>-To further communication between the SPC and the RMHB, have a representative from the RMBH take information back to their board and vice versa. Communication could also be included as an addition to the bylaws, or to the mission statement. At a minimum, make sure Regional Boards have access to SPC minutes.</td>
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<td>There was a discussion about new State Planning Council Members.</td>
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<td>-Martha suggested creating a separate document given to new members outlining their roles in the SPC; this could be included in the bylaws or in the mission statement.</td>
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<td>-Another idea was to have a new member orientation.</td>
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The SPC members will provide input about the changes made to the bylaws; comments must be submitted by July 1st, 2013. Teresa Wolf will communicate with Martha Ekhoff to send a reminder to the SPC members.

-Katie will make sure the SPC minutes are on the website.
Lynne gave an overview of the Children’s Mental Health Committee meeting.

The SPC Children’s Committee asked permission of the SPC to compile a letter which would be sent to the Regional Mental Health Boards, the letter would include suggestions and encouragement on how to have a focus on children.

*Regions 1, 2, 4, and 6 have combined youth/children’s sub-committees with RAC and MH. Region 3 has a separate Children’s Committee, and region 7 has a Children’s sub-committee. Region 5??*

To be in compliance with the Jeff D. lawsuit, each Regional Mental Health Board must have a Children’s sub-committee.

**Committee Reports:**

**Transformation committee:** Rick Huber asked for clarification regarding the expectations of the transformation committee, and its use in the SPC. Martha requests Rick compile an email with his questions, and submit them to Ross.

**Communication Committee:** The Communication Committee held a conference call, and will post the meeting notes on the SPC website.

Region 1 RMHB combined with RAC is holding a Legislative lunch on May 2nd.

Dr. Koltes is stepping down from the SPC in May, and resigning as regional chair.

Lynne Whiting made motion to adjourn.
Rick Huber seconded the motion.
Meeting adjourned at 4:45pm.

Kim Jardine-Dickerson made a motion to allow the Children’s Mental Health Committee (CMH) to develop a letter, which would be sent to the Regional Mental Health Boards. Teresa Wolf seconded the motion. Rick Huber made a motion that the letter be sent to the SPC before it is sent to the RMHB. Motion passed unanimously.

Lynne will draft a letter to be sent to the RMHB, and send it first to the SPC for comments and opinions.

**Letter to the Governor:**
Martha will follow up with Linda Hatzenbuehler about the letter to the governor. The letter to the governor needs to be completed by June 30th, 2013. It will be finalized by May 1st, 2013, and sent out to the SPC to entertain any questions or input.

Teresa Wolf will try to find the old State Planning Council 101 document, and create a one page handout outlining SPC members’ responsibilities.