



EHR Incentive Programs

A program of the Centers for Medicare & Medicaid Services

Idaho Medicaid EHR Incentive Program Vendor Enrollment

In order to receive EHR incentive payments from Idaho Medicaid, the entity receiving the payment must be enrolled as a vendor with the state of Idaho. If an EH is unsure of prior vendor enrollment, they may call the Idaho Medicaid EHR Incentive Program Help Desk to see if they have previously enrolled.

To enroll as a vendor who receives paper warrants and paper RAs, the provider must complete an IRS W-9 form and submit it to the Idaho Medicaid EHR Incentive Program using one of three methods:

Mail: EHR Incentive Payments
Division of Medicaid
PO Box 83720
Boise, ID 83720-0009

Fax: (208) 334-6515

Email: ehrincentives@dhw.idaho.gov

To enroll as a vendor who receives direct deposits (EFT), the provider must complete the “Combined Substitute W-9/EFT Direct Deposit Authorization Form” (on the Idaho Office of the State Controller’s website). This form must be mailed in along with a voided check (originals only: copied, scanned, or faxed documents will not be accepted) to:

EHR Incentive Payments
Division of Medicaid
PO Box 83720
Boise, ID 83720-0009

Providers who sign up for EFT will not receive paper warrants or paper RAs. Processing the completed EFT form includes verifying the vendor’s TIN and name with the IRS to make sure they match, and verifying the vendor’s financial institution. This process usually takes a couple of weeks. Once the submitted EFT paperwork and voided check have been processed, the controller’s office sends the provider a letter or e-mail with their login information, password, and instructions for accessing the state controller’s vendor website so they can view their RAs.

These are important steps providers should take now to prepare to participate in the Idaho Medicaid EHR Incentive Payment Program:

More information about the Idaho Medicaid EHR Incentive Program can be found at <http://healthandwelfare.idaho.gov/default.aspx?TabId=1405>.