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To: Employment Services Agencies
From: Matt Wimmer, Administrator 
Subject: Employment Services Cost Survey

The Department has contracted with the accounting firm Myers and Stauffer LC to perform a cost survey to identify the operating expenses related to Employment Services Agencies provided through Medicaid's Community Supported Employment (CSE) service and Vocational Rehabilitation's Extended Employment Services (EES).

For Medicaid providers of CSE services, this cost survey is being conducted in accordance with IDAPA 16.03.10.037. As stated in IDAPA 16.03.10.037.04, refusal or failure to participate in the cost survey process may result in the disenrollment of CSE providers from the Medicaid program.

Vocational Rehabilitation Extended Employment Service providers are not required to participate in this cost survey. To improve data accuracy related to the cost of providing all employment services, we are requesting agencies who provide employment services solely through EES to non-Medicaid clients to also participate in the survey.

This cost survey and instructions are available for download at <http://www.mslc.com/Idaho>. To find the required file, navigate to the "Downloads" folder and click on the "Employment Services" folder.

You must have access to internet services and Microsoft Excel to complete this cost survey. If you do not have access, please contact Michal Slavkovsky at (800) 336-7721, and a paper version of the cost survey will be mailed to you.

If you have any questions regarding completion of the survey, please contact Michal Slavkovsky at (800) 336-7721 or idcostsurvey@mslc.com. If you have other questions, please contact Angela Toomey at (208) 364-1817 or Angela.Toomey@dhw.idaho.gov.

Thank you for participating in the Idaho Medicaid Program.

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